

VILLAGE OF GREENHILLS, OHIO

APPLICATION FOR A CERTIFICATE of ZONING COMPLIANCE – RESIDENTIAL USES

A Certificate of Zoning Compliance must be obtained prior to erecting, building, constructing, altering, or otherwise modifying your residential property. The property owner will ultimately be held accountable if the proper approvals and/or permits are not obtained.

PROJECT ADDRESS: _____

IS THIS A CORNER LOT? ____ Yes ____ No

OWNER OF PROPERTY: _____	
ADDRESS OF OWNER: _____	
PHONE NUMBER OF OWNER: _____	EMAIL ADDRESS OF OWNER: _____
APPLICANT if different from OWNER (Name, Address, Phone, Email): _____	
PLANS PREPARED BY (Name, Address, Phone, Email): _____	

TYPE OF IMPROVEMENT (CHECK ALL THAT APPLY)	
<input type="checkbox"/> New building	<input type="checkbox"/> Porch or Portico
<input type="checkbox"/> Alteration	<input type="checkbox"/> Shed
<input type="checkbox"/> Addition	<input type="checkbox"/> Sidewalks
<input type="checkbox"/> Repair	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Fence: Height:
<input type="checkbox"/> Change of Use	Type of fence:
<input type="checkbox"/> Deck	
<input type="checkbox"/> Driveway	
<input type="checkbox"/> Garage ____ Detached ____ Attached	
<input type="checkbox"/> Pool ____ In ground ____ Above ground	

Every Application for a Certificate of Zoning Compliance must be signed by the OWNER of the property and shall be accompanied – at a minimum, by a plan showing the actual shape and dimensions of the subject property and indicating the exact location, size and height of any building, structure, improvement, etc. to be constructed, altered, etc. on the subject property. Describe the materials to be used for construction, and provide a picture, or sketch of what the final result will look like. The plan should also contain a delineation of the front, side and rear yard setbacks; and such other information with regard to the lot and neighboring lots as may be necessary to determine and provide for the enforcement of the Greenhills Zoning Code. The Applicant is responsible for insuring that all dimensions shown on these plans relating to the location and size of the lot to be built upon are based on actual survey. Greenhills reserves the right to request additional information that may be relevant to the review of this application.

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The owner of this building and the applicant, do hereby covenant and agree to comply with all laws of the State of Ohio and the Zoning Ordinance of the Village of Greenhills, and to construct the proposed building or structure or make the proposed change or alteration in accordance with the plans and specifications submitted herewith, and certify that the information and statements given on this application, drawings and specifications are to the best of their knowledge, true and correct.

Signature of Owner: _____ Phone _____ Date _____

Signature of Applicant: _____ Phone _____ Date _____

Fee: \$ _____ Date Received: _____ Received By: _____ Payment: CASH CHECK CREDIT Receipt # _____