



# Greenhills Police

## 2014 Annual Report



*Neil R. Ferdelman*  
CHIEF OF POLICE



*The 2014 Annual Report was produced in-house by the members of the Greenhills Police Department. No outside costs or printing expenses were incurred.*

### **2014 ANNUAL REPORT COVER**

*Two of the department's aging Crown Victoria cruisers were replaced in 2014. Depicted at top is a 2014 Chevrolet Caprice (photo courtesy of Camp Safety). A 2015 Ford Interceptor is pictured below (photo courtesy of Mobilcomm). Both cruisers were obtained using the state low bid price, replacing cars at the end of their lifecycle.*

*The police vehicles are critical to ensuring the safety of our residents. When they become unreliable, both the officers and our citizens are at risk if the vehicle fails to properly operate.*

*The black and white designs on the vehicles depict them as traditional police cars, and they are easily recognizable as such. The village's logo was incorporated into the traditional design.*

*Although the traditional black and white cruiser design is now widely used by many adjacent police agencies, ours has a different twist. The white door panels were designed to fade to black at the bottom of the doors to better blend with the black fronts and back of each vehicle. This fade was designed by Sergeant Tim Lukes, our patrol supervisor.*



TOP ROW: Police Officer Andrew D. Moore, Police Officer Aaron K. Schlueter, Police Officer Robert Dean, Police Officer Raymond M. Tensing, Police Officer Cameron Guilfoyle, Police Officer Michael Spinelli, Police Officer Robert A. White, Police Officer Eric D. Tricase, Property Tech. Robert M. Wright, Police Officer Anthony J. Patton. BOTTOM ROW: Police Clerk Vonda G. Secoy, Sergeant Timothy J. Lukes, Chief Neil R. Ferdelman, Lieutenant Anne M. Ward, Officer in Charge/Investigator Bryan H. Johnson.

# Greenhills Police Department

## *2014 Annual Report*

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## GREENHILLS POLICE DEPARTMENT

An Internationally Accredited Law Enforcement Agency

*Members of the Greenhills Police Department, in partnership with our citizens, will excel in providing dependable and professional service to ensure the safety of our community.*



# Greenhills Police Department



11000 Winton Road  
Greenhills, Ohio 45218  
**Neil R. Ferdelman**  
CHIEF OF POLICE

[www.greenhillspd.org](http://www.greenhillspd.org)

513-825-2101

*Members of the Greenhills Police Department, in partnership with our citizens, will excel in providing dependable and professional service to ensure the safety of our community.*

**Our Values:** Integrity - Honor - Respect - Excellence - Accountability

Ms. Evonne Kovach,  
Municipal Manager  
Village of Greenhills  
11000 Winton Road  
Greenhills, Ohio 45218

Ms. Kovach:

After a three day on-site assessment in March, and eventual testimony before the Commission on Accreditation for Law Enforcement Agencies, Inc. in July, the Greenhills Police Department received its third accreditation award in 2014. The department was originally accredited in March of 2008, and was awarded re-accreditation in March of 2011.

Our on-site assessment was conducted by two CALEA assessors. We hosted Team Leader John Foster, a retired Police Captain from the Florissant, Missouri Police Department, and Assessor James Minkowski, the Deputy Chief of the Lewiston, Maine Police Department.

Of the 27 contacts between the team and our residents and officials, each one was positive. By the conclusion of the assessment, the team found our department in full compliance with all applicable law enforcement standards, and recommended our reaccreditation to the full Commission when they met in Chicago in July.

The assessors reported, *"It was readily apparent to the assessors that agency practices meet the intent of the CALEA accreditation process, and that the agency uses accreditation as a means of implementing best practices."* The report continued, *"The Greenhills Police Department provides professional services to the village and to their partners in Hamilton County. Although funding is limited, the agency makes use of contemporary technology wherever possible. It concludes, "The officers are well trained and capable. Officers observed demonstrated professionalism in their appearance, demeanor, and performance. They are well prepared to carry out their first responder functions, to perform routine investigations, and to carry out the mission they themselves identified and embrace."*



*An Internationally Accredited Law Enforcement Agency*



*Neil Ferdelman is the Greenhills Chief of Police.*

The process separates average police departments from those that voluntarily strive for excellence. The concept was developed in 1979 through the collaborative efforts of four professional law enforcement organizations: the International Association of Chiefs of Police, the National Organization of Black Law Enforcement Executives, the National Sheriff's Association, and the Police Executive Research Forum. The core concept has always been the voluntary compliance with a body of professional standards that tells an agency what must be covered in policy, but not how the policy is written. Ultimately, the process facilitates and verifies our commitment to professional excellence.

2014 was a rebuilding year for the Greenhills Police Department. Three of our four marked vehicles were at or near the end of their life cycles, and two vehicles were replaced as shown on our cover.

The video cameras in our vehicles were so old and obsolete that they utilized VHS tapes. Half of them no longer functioned at all and those that did showed grainy images that were of little value. We obtained federal grant dollars through the Justice Assistance Grant for Law Enforcement, and supplemented that funding with monies forfeited by drug dealers to outfit all of our marked cruisers with state of the art digital cameras and audio. The quality is top notch, and they will be formidable tools in ensuring convictions and protecting both citizens and officers.

Unfortunately, the need for effective law enforcement services has always been balanced against the cost of providing those services. As we enter 2015, our agency has seen significant cuts that have caused us to streamline services. At the same time, the battle against the illicit drugs that drives most reoccurring crime has taken a particularly serious tone with a heroin epidemic that has reached families in all communities, including ours.

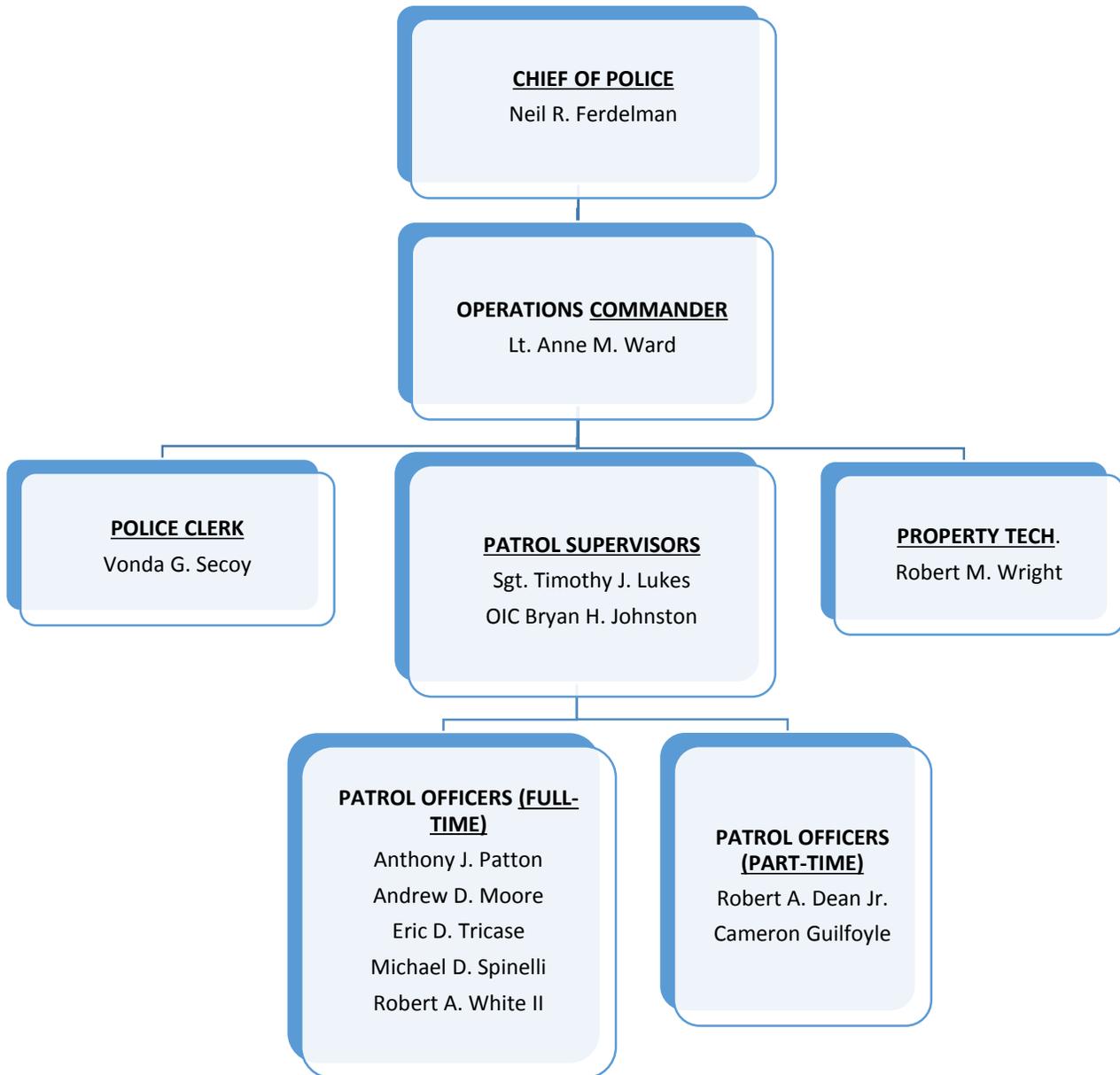
We will be vigilant in fighting drugs and all crime that touches our residents. We realize it is a privilege to serve our citizens, who enjoy a notably safer community than most. As an accredited agency, we are committed to excellence, and a smaller but dedicated staff pledges to work effectively to continue to ensure the safety of our community.

Sincerely,

*Neil R. Ferdelman*

Neil R. Ferdelman  
Chief of Police

# Greenhills Police Department Organizational Chart



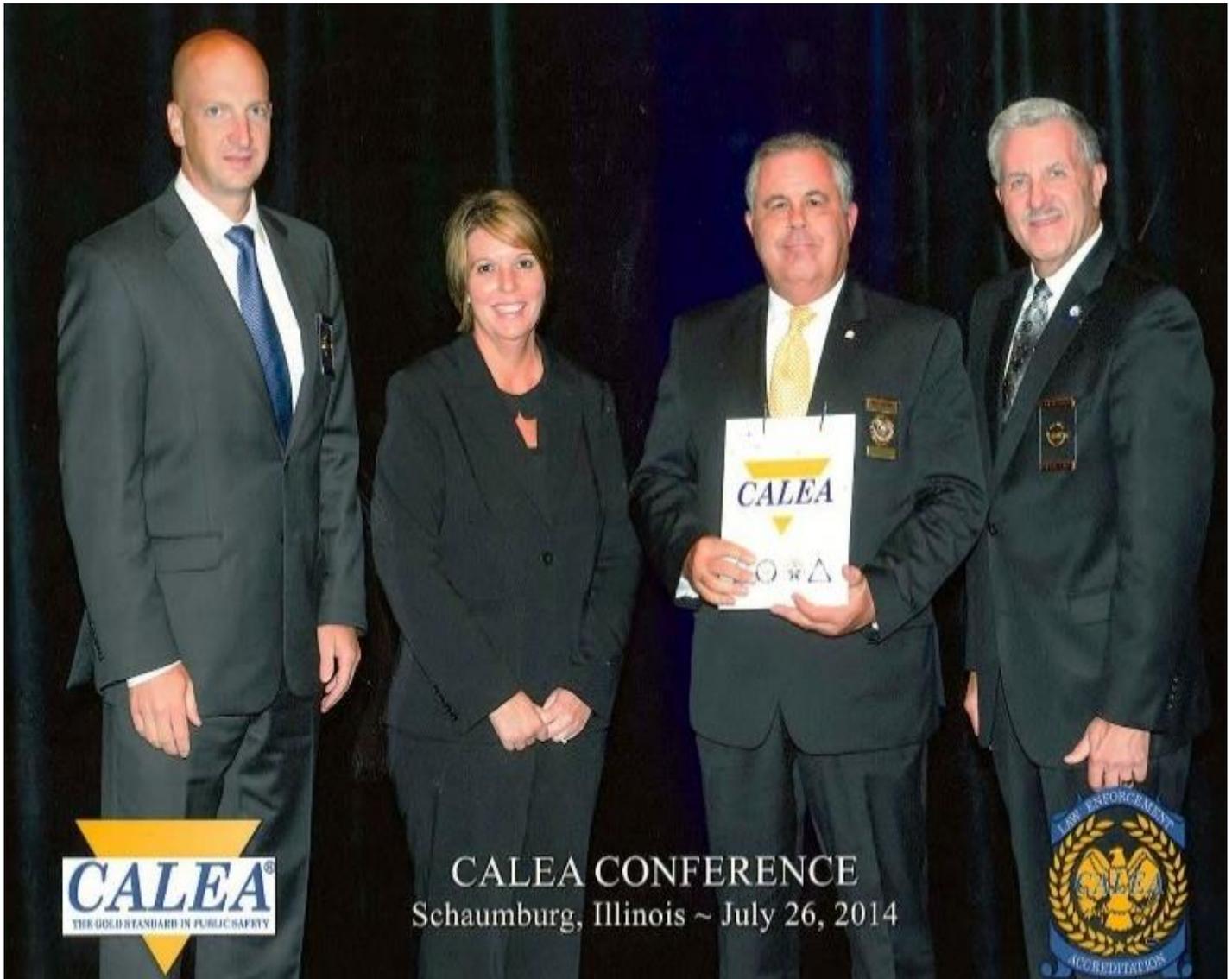
**Revised:** December 31, 2014

**APPROVED BY:**

*Neil R. Ferdelman*

**Neil R. Ferdelman**  
**Chief of Police**

## In the News . . .



*The Greenhills Police Department was awarded re-accreditation at the summer conference of the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) on July 26, 2014 in Schaumburg, Illinois. This came after an appearance before a subcommittee of CALEA Commissioners who asked questions about our on-site assessment in March. Following our appearance before the committee, Commissioners voted unanimously to recommend our unconditional reaccreditation to the full Commission. That recommendation was approved later in the day. Accreditation is for a three year period. Pictured at the presentation were: Craig Hartley, CALEA Executive Director, Greenhills Police Accreditation Manager Vonda Secoy, Greenhills Police Chief Neil Ferdelman, and CALEA Chairman J. Grayson Robinson.*



**TOP STORIES:**

# **Eric Tricase Named "Officer of the Month"**

As the result of a nomination submitted by the Hamilton County Police Association, Greenhills Police Officer Eric Tricase was selected as the "Officer of the Month" in Hamilton County. Officer Tricase was honored on October 8, 2014 at a luncheon sponsored by the Cincinnati Citizens Police Association at the Queen City Club.

Earlier this year, Officer Tricase was instrumental in effecting the apprehension, arrest, conviction and incarceration of an aggravated robbery suspect who beat and robbed a 58 year old victim who had recently suffered a stroke. Initially, the identity of the assailant was not known, however Officer Tricase and other officers doggedly pursued leads which led to the identification of the suspect. During a textbook interrogation of the suspect, Officer Tricase obtained a confession from the suspect who subsequently admitted to his role in the brutal attack.

In addition to his duties as a Greenhills Police Officer, Officer Tricase has served his country in the United States Marine Corps and currently serves in the Reserves. He also is a volunteer firefighter for the Greenhills Fire Department.

Greenhills Police Chief Neil Ferdelman said, "*Officer Tricase is representative of the finest in law enforcement and public service. He is an officer dedicated to service, which he gives at all levels and through different vocations. He is an excellent example of the professionalism possessed by the members of the Greenhills Police Department.*"

*Officer Tricase is pictured at right receiving his award from Jim Yunker, the President of the Cincinnati Citizens Police Association during a ceremony on October 8 at the Queen City Club.*





***From top left, clockwise: Forest Park Police Chief Phil Cannon and Greenhills Police Chief Neil Ferdelman observe officers participating in the driving simulator training in Greenhills; Police Officer Andy Moore stops a motorist for a traffic violation; Police Officer Eric Tricase in the firearms simulator; Council Member Jeff Halter takes on a simulated pursuit as Mobile Academy Instructor Joel Siebert observes; two Greenhills officers pilot police cruisers through the driver's training course in Forest Park.***



# Pumpkin Coloring Contest

## Greenhills Police Department

In conjunction with the Winton Woods Primary North School on Junefield Avenue in Greenhills, students from Kindergarten, First Grade, and Second Grade participated in a Halloween Pumpkin Coloring Contest. A winner from each grade won a bicycle from the Greenhills Police Department! We appreciate the assistance provided by Fairfield Cyclery and Walmart. The bicycles were awarded during the October 2014 Greenhills Council meeting:



*Greenhills Council Members look on as Greenhills Mayor David Moore, Greenhills Police Chief Neil Ferdelman, and Primary North Principal Adrienne Martin announce the winners of the contest, which included (L to R) Khiari Allognon, First Grade; Delores Madrigal, Kindergarten; and Queyant Rivera-Sanchez, Second Grade.*



*Chief Ferdelman, Mayor Moore, and Mrs. Martin with Queyant Rivera-Sanchez and Khiari Allognon.*



*Chief Ferdelman, Fire Chief Tony Spaeth, Mayor Moore, and Mrs. Martin as contest winners Delores Madrigal, Queyant Rivera-Sanchez and Khiari Allognon receive their bicycles.*



*Mayor Moore, Mrs. Martin, and Chief Ferdelman with contest winners Queyant Rivera-Sanchez and Khiari Allognon, and Delores Madrigal.*

## Personnel in Transition



*January 7, 2014* – **Gregory Cameron Guilfoyle** was appointed as a new part-time Greenhills Police Officer on January 7, 2014. Following several days of administrative orientation and departmental training, he was assigned to the Field Training Officer program. Officer Guilfoyle graduated from Harrison High School and is attending the University of Cincinnati (UC), majoring in Criminal Justice. He completed the police academy at UC, and served as an auxiliary police officer for the Madeira Police Department for the past year.

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*July 21, 2014* – Police Officer **Eric D. Wetterich** resigned to accept a full time position as an officer with the Five Rivers Metro Parks District in Montgomery County where he was previously employed from 2004 through 2008. He was appointed as a police officer in Greenhills on July 24, 2013, and served three days less than a year here.

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*December 31, 2014* – Police Officer **Aaron K. Schlueter** resigned as the result of the restructuring of our part-time officer program. Officer Schlueter was appointed as a Greenhills Police Officer on July 26, 2006, and completed over eight years of service. He will continue in his full-time employment as a Forest Park Fire Lieutenant.

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*December 31, 2014* – Police Officer **Raymond M. Tensing** also resigned as a part-time officer as the result of the restructuring. Officer Tensing was appointed on April 4, 2011, and completed over two years of service. He will continue in his full-time employment as a University of Cincinnati Police Officer.



# Organizational Profile

## Operations

The Operations Commander serves as the department's second in command, and is responsible for the day to day operations of the department, training of personnel, and the administration of the department's records system. A part of the department's operational functions includes crime analysis.

Crime analysis is a law enforcement function that involves systematic analysis for identifying and analyzing patterns and trends in crime and disorder. Information on patterns can help law enforcement agencies deploy resources in a more effective manner, and assist in identifying and apprehending suspects. We utilize this process to investigate and ultimately solve crimes and reduce criminal activity.

In 2014, there were 80 Part One or serious crimes that were reported to the Department of Justice. In addition to Part One crime, we also report various other crimes by Incident Based Reporting (IBR). These totaled 312, and 80 of these were Part One crimes.

Of the 80 reports, one was an Aggravated Robbery which occurred on April 6, 2014 in the "F" section. A 55 year old male sustained serious injuries when he was walking home as he was attacked by a 16 year old, 6 foot, 190 pound assailant. The victim reported that the juvenile punched him in the left side of his face and knocked him to the ground. The suspect continued to punch the victim and kicked him repeatedly in the back. During the assault, the victim asked the suspect to stop beating him due to a recent stroke. The suspect continued to punch him and went through the victim's pockets, saying, "give me everything in your pockets," and then fled the scene on foot. With assistance from several officers in the department, **Officer Eric Tricase** was able to arrest and subsequently convict the offender.

On July 9, 2014, **Officer Tony Patton** was dispatched to the "I" section to take multiple theft reports that occurred overnight from unlocked cars. Officer Patton worked this case while also covering the road, and was eventually able to identify several suspects. It was determined through Officer Patton's investigation that there was a group of individuals that were going to various locations in the Cincinnati area stealing from unlocked cars to support their heroin habits. Officer Patton was able to obtain enough evidence to charge two females in the theft. They were both convicted on multiple counts from several different jurisdictions, including our cases.

In 2014, we discovered that our police software vendor, Pamet Systems, was adding a court system into its software. Our current court software is a different system and is far more costly. We researched the cost and benefits of changing and found that this program would be a cost savings, in fact saving thousands of dollars. It would also create one repository for all records within the department, eliminating redundancies. In the past months, we have been working in conjunction with our Pamet liaison in implementing this module for the Greenhills Mayor's Court. We will begin using the new software in early 2015.



*Lieutenant Anne Ward is the Operations Commander*

In 2014, we completed 436 hours of training. We were able to utilize the Ohio Attorney General's free Mobile Training Academy in conjunction with the Forest Park Police Department to complete some of our training. Forest Park also invited us to be a part of some of their in-house training. In addition, we utilized free online training that the Ohio Peace Officer Training Academy (OPOTA) offers called "eOPOTA." The only out of pocket expense incurred was for the officers' salary during the training.

Ohio law mandates departments to complete annual training every year classified as Continuing Professional Training (CPT). For the CPT training, officers must complete at least four hours of annual training in law enforcement courses other than firearms. The Attorney General's office also requires that one of the four hours of training covers a relevant topic determined at the beginning of the calendar year. For the first time in several years, the Attorney General's office re-established reimbursement of costs for the completion of the mandated training in 2014. All of our officers completed the training and we received \$960.00 from the state.

In 2015 we still plan on working with Forest Park with combined training to keep cost down. We will also continue our work with them on an Active Shooter Response plan.

## 2014 Training

<i>Course Title</i>	<i>Training Source</i>	<i>All Officers Trained Except As Noted</i>
Robbery Response	<i>DVD</i>	All
Judgment Driving Simulator	<i>OPOTA Mobile Academy</i>	Sgt. Lukes away at STEP
Driver Training	<i>OPOTA Mobile Academy</i>	All Patrol Officers
Financial Exploitations of Seniors	<i>eOPOTA</i>	All
Fraud against Seniors	<i>eOPOTA</i>	All
Sovereign Citizens Part 1,2	<i>eOPOTA</i>	All
Traffic Pursuit policy /Use of Force	<i>GPD Review/CALEA Mandated</i>	All
Strategic Planning	<i>GPD Review/CALEA Mandated</i>	All
Legal Updates	<i>GPD Review/CALEA Mandated</i>	All
Incident Command	<i>GPD Review/CALEA Mandated</i>	All
Bias-based profiling/Ethics	<i>GPD Review/CALEA Mandated</i>	All
Firearms Training	<i>FPPD Range - Annual Training</i>	All Sworn
Traffic Stop-communication/verbal judo	<i>DVD</i>	All Sworn
OHLEG Security Training/ Rules & Regulations	<i>Ohio Law Enforcement Gateway</i>	Ferdelman, Lukes, Patton, Ward, Tricase, Spinelli, and White
Building Searches	<i>GPD In-service</i>	Guilfoyle and Spinelli
Traffic Stops	<i>GPD In-service</i>	Spinelli
Adv. Roadside Interview Tech. for Patrol	<i>Hamilton Co. Police Assn.</i>	Tricase and Moore
FTO School	<i>Butler Tech</i>	Moore and White
BCI III	<i>LEADS/RCIC</i>	Johnston
Supvr. Trng. and Education Program	<i>Ohio Assn. Chiefs of Police</i>	Lukes
Use of Force, Liability and Standards	<i>eOPOTA</i>	Ward
RX Abuse	<i>eOPOTA</i>	Tricase
Street Smart-Concealment	<i>eOPOTA</i>	Tricase
Subject Control	<i>OPOTA Mobile Academy</i>	Lukes, White and Tricase

*The 2014 Operations Report was submitted by Lieutenant Anne Ward, Operations Commander.*

## Patrol

The Greenhills Police Department's Patrol Division provides 24 hour police service to the citizens of Greenhills and also provides mutual aid assistance to surrounding agencies. The Patrol Division concentrates its efforts on the enforcement of local and state laws.

The Patrol Division has eight patrol officers: five full time and three part-time officers. Patrol officers typically work ten hour shifts. Occasionally, officers are assigned to selective enforcement such as a traffic enforcement, bike patrol, and foot patrol. The department currently has four marked police cruisers and three police bikes.



*Sergeant Tim Lukes is the  
Patrol Supervisor*

In 2014, there were many changes within the department, one being the reduction of our part-time staff of officers by a total of three at the end of the year due to budget cuts. Despite this setback, we will still provide dedicated service in the same professional manner that the residents of Greenhills have grown accustomed to. The safety and security of the residents of Greenhills is always our first priority. One of the ways that we are ensuring some continuity and planning is by requiring our officers to pick vacation time at the start of the year. This will give us a better understanding on what needs to be covered throughout the year and avoid any overlapping of time off requests.

The Patrol Division added two new cruisers. The first one, a 2014 Chevrolet Caprice, had already been planned for purchase in 2014. After acquiring the Chevy, we had another older car go in for repair. It was determined that the money that would have to go into the repair of this vehicle was more than the car was worth with the miles and condition it was in. A 2015 Ford Interceptor was then purchased

to replace that car. During the time of transition, the Patrol Division was down to two cruisers. The fleet is now up to our normal complement of four cruisers.

The cruisers are set up with the same equipment with the exception of one, which also has emergency management materials, crime scene equipment, and a patrol rifle. All of the marked cruisers have Mobile Data Computers (MDCs) accessing the county's Regional Crime Information Center (RCIC), the state's Law Enforcement Automated Data System (LEADS) and the federal National Crime Information Center (NCIC). Additionally, our cruisers are equipped with radar, a shotgun, stop sticks, evidence collection kits, and car to car radios accessing tactical channels and the Law Enforcement Emergency Radio Network (LEERN).

The department was successful in obtaining a partial grant to equip all the cruisers with updated in-car camera systems. The camera system is a much better system than what we had in the past. Officers are unable to delete or alter any recording that they have in their cruisers. Only supervisors have access to download or delete the recordings. A Portable Breath Tester (PBT) was bought to be utilized in the field to help on the street with investigations on Operating a Vehicle Under the Influence (OVI).

The Police Department was able to purchase a more up to date vehicle lock out kit, providing another service to the community. Along with our annual training, in 2015 we will be incorporating additional instruction within the department to maintain our officer's mental and physical wellbeing that is required for the job.

*The 2014 Patrol Division report was submitted by  
Sergeant Tim Lukes, Patrol Supervisor.*

## Greenhills Police Patrol Officers



OIC Bryan Johnston



Police Officer Tony Patton



Police Officer Robert Dean



Police Officer Andy Moore



Police Officer Eric D. Tricase



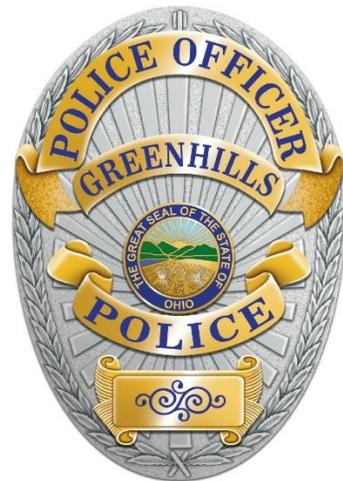
Police Officer Michael D. Spinelli



Police Officer Robert A. White



Police Officer Cameron Guilfoyle



## Police Clerk

The department's Police Clerk handles a myriad of duties in three separate areas.

### Police Clerk

The police clerk works with many functions within the department such as:

- Receiving incoming calls,
- Processing payments of fines for both criminal and traffic offenses,
- Making computer entries and filing all citation and arrest paperwork, and
- Assisting the public, attorneys and officers with inquiries, accident reports, and information concerning past and present cases.

The police clerk receives training through the Regional Crime Information Center (RCIC) system, which maintains information regarding persons and property.

### Accreditation Manager

The Accreditation Manager function ensures the department's continued compliance with the applicable standards set forth by the Commission on Accreditation for Law Enforcement Agencies (CALEA) by providing proofs of compliance and maintaining continued compliance in areas such as operational and administrative activities. The Accreditation Manager attends CALEA conferences for training regarding standards and the accreditation process, and networks with personnel from neighboring accredited agencies. Accreditation signifies that an agency has met specific standards of excellence and operates according to guidelines, policies and procedures that meet internationally accepted practices. The department was re-accredited in 2014.



*Police Clerk Vonda Secoy*

### Clerk of Courts

The clerk of courts duties are related to the Mayor's Court. The clerk prepares the docket prior to each court session, collects court fees and fines, and records the amounts collected. We are preparing to transition to new Mayor's Court software at the beginning of 2015.

The clerk:

- Prepares and issues orders of the court regarding fines, and documentation associated with cases, including intervention, driving privileges, and letters to the state's Bureau of Motor Vehicles;
- Answers inquiries regarding court procedures, court dates, warrants, and payment of fines;
- Receives training through the Central Ohio Association of Mayor's Court Clerks that covers basic requirements, docketing, expungements, and handling cases dealing with driving under suspension and operating vehicles while intoxicated.

*The 2014 Clerk's Report was submitted  
by Vonda Secoy, Police Clerk.*

## Property

The Greenhills Police Department Property Room filed 165 property entries into the departmental computer reporting system in 2014. Many of these entries had multiple pieces of evidence attached to them, resulting in the property room tracking 350 individual pieces of property. Drugs coming through the property room numbered 142 pieces, with drug types ranging from marijuana to heroin.



*Robert M. Wright is the department's Property Technician.*

Alcohol cases ranged from underage sales to Operating a Vehicle under the Influence (OVI), and totaled 18 cases for court actions plus additional citations. Gun cases totaled six that criminal charges were signed on.

The tracking of this property is important for cases that go to court, and also to insure the victims of crime are getting their property back after a case is disposed of in court. The property room function is to register the evidence and establish a chain of custody for court presentation. The evidence that goes to an outside agency such as the Hamilton County Coroner's Laboratory is handled several times, with each of those steps requiring documentation to ensure the integrity of the evidence. Contraband and illegal substances are, as always, destroyed under court order. The Greenhills Police Department Property Room is operated under strict CALEA standards.

*The 2014 Property Report was submitted by Robert M. Wright, Property Technician.*



# Annual Profile

## January

- Police Officer Gregory Cameron Guilfoyle was appointed as a new part-time Greenhills Police Officer on January 7, 2014. Following several days of administrative orientation and departmental training, he was assigned to the Field Training Officer program. Officer Guilfoyle graduated from Harrison High School and is attending the University of Cincinnati (UC), majoring in Criminal Justice. He completed the police academy at UC, and served as an auxiliary police officer for the Madeira Police Department for the past year.



*Officer Cameron Guilfoyle*

- Several annual reviews and analyses were completed in accordance with both our policies and our accredited status. They included an annual review of our personnel early warning system, a use of force analysis, a pursuit analysis, and an annual administrative review of agency practices in the area of bias based policing, including citizen concerns.
- Accreditation Manager Vonda Secoy, Lieutenant Ward, and Chief Ferdelman continued to work on preparing files for the March 2014 on-site conducted by two assessors from the Commission on Accreditation for Law Enforcement Agencies (CALEA).
- We applied for funding through the Byrne Memorial Justice Assistance Grant in October of 2013. In January, we learned that we did receive partial funding for our grant request to replace our four aging video cameras. Two of them no longer work and parts are not available. The funding will allow us to proceed with replacement of the two non-functional cameras.
- We partnered with the adjacent Forest Park Police Department in obtaining the Ohio Peace Officers Training Academy's (OPOTA) Mobile Academy. The mobile academy comes here to us with a state-of-the-art firearms simulator and a driving simulator. An OPOTA instructor will conduct the training, which is being provided to both departments at no cost. The Mobile Academy's range simulator features more than 425 scenarios, scenario-authoring software, and a library of firearms drills and exercises. The driving simulator features programmable dashboards that replicate those of all popular cruisers. Instructors use scenarios to improve decision-making during traffic stops, pursuits, emergency responses, and vehicle handling. Both simulators are housed in climate-controlled trailers, allowing instruction to take place near local facilities.



## February

- In preparation for the March CALEA On-Site, we hosted law enforcement professionals from nearby accredited police agencies. On February 6, Fairfield Police Chief Michael Dickey and Sergeant Kevin Rednour of Fairfield Police, and Springfield Township Lieutenant Brian Uhl and Sergeant Chris Niehaus conducted a dry run or "mock" on-site to gauge our readiness. They provided a multitude of suggestions but offered that we were heading into our assessment in good shape. After reviewing the suggestions, we sent our accreditation files to the CALEA assessors for their advance review prior to the on-site assessment.
- Our officers, along with our residents, once again battled the snow and winter weather in dealing with two traffic accidents and 20 motorist assists.

- On February 12, Chief Ferdelman assisted Springdale Police Chief Mike Mathis by participating as the lead assessor in a promotional assessment for the rank of police lieutenant. Three Springdale police sergeants were candidates.
- On February 20, Lieutenant Ward and Chief Ferdelman met with supervisors from the Forest Park Police and Fire Departments to review planning for school incidents and to plan a coordinated response. We look for these meetings to continue as planning is developed.
- Services Foreman Mike Caster and his crew were commended for their assistance. In spite of dealing with repeated road clearings during one of the most trying winters in years, this crew assisted the police department numerous times in February with vehicle repairs. We are faced with a mounting number of repairs as our fleet of cruisers ages. Parts have recently broken in several of our cars that would have cost us hundreds of dollars had we taken them to the dealership. The Services crew found the parts and more importantly found the time to complete the repairs in-house as expertly as the mechanics who do these types of often complicated repairs on a daily basis. Their efforts resulted in the savings of hundreds of dollars in expenditures from the General Fund.
- On February 24, our website, along with the village website, was updated with the newest version of web software to become more resistant to hackers and spam. The upgrade resulted in some further enhancements to our presence on the web.

### **March**

- Our on-site assessment was conducted from Sunday, March 16 – Tuesday, March 18 by CALEA assessors. We hosted Team Leader John Foster, a retired Police Captain from the Florissant, Missouri Police Department, and Assessor James Minkowsky, the Deputy Chief of the Lewiston, Maine Police Department.



Captain Foster retired in 2011 from the Florissant, Missouri Police Department after 32 years of service. He served in various investigative, supervisory, and command roles. He holds a Bachelor's degree in Criminal Justice, and a Master's degree in Public Administration. He is also a graduate of the FBI National Academy (NA). Since 2008, he has served as a counselor/instructor for the FBI NA Youth Leadership Program. Most recently, he served as the Accreditation Manager for the United States Mint Police, headquartered in Washington, DC. He has been a CALEA assessor since 2001 and a Team Leader since 2004.

Deputy Chief Minkowsky is the Deputy Chief of Police of the Lewiston, Maine Police Department, where he has served since 1990. He also has served in various investigative, supervisory, and command roles. He additionally is a polygraph examiner and serves as an instructor at the Maine Criminal Justice Academy. He holds an Associate's degree in Criminal Justice and a Bachelor's degree in the Administration of Justice. He is also a graduate of the FBI NA, and has been a CALEA assessor since 2010. He serves as a Master at Arms in the US Navy Reserves assigned to Navy Security Forces, having recently returned from a tour in Iraq.

Of the 27 contacts between the team and our residents and officials, all were positive. By the conclusion of the assessment, the team found our department in full compliance with all applicable law enforcement standards, and will be recommending our reaccreditation to the full Commission when they meet in Chicago in July.

- The department published our 2013 Annual Report, distributing it to the Municipal Manager, to the Mayor and Council, and to our community via our website, where it is still available.

- On March 13, information regarding two new ordinances were presented to the Safety Committee for its review. A resolution adopting the Hamilton County Multi-Hazard Mitigation Plan was reviewed by the committee and sent on to Council, where it was passed at its March meeting. Information about a proposed noise ordinance was discussed and reviewed by the committee for the preparation of upcoming legislation.
- Chip Bergquist from Waycross Communications installed a newer computer previously in service in the Finance Department in our booking room. He also installed a new program called *Folder Lock* that provides secured folders on our network.
- On March 27, Officer Andy Moore and Chief Ferdelman met with Timothy Sexton of the Ohio Criminal Justice Services office to discuss implementation of our grant for new cruiser video cameras. We had requested an amount to replace our four VHS cameras, however we only received partial funding. At Lieutenant Anne Ward's suggestion, Officer Moore contacted the camera company's representative and obtained one camera that is the latest model and three that are recent models at a significantly reduced rate. All will be new to us and far better than what we currently have.
- Our strategic plan was updated upon the completion of the re-accreditation project, and segments were assigned among the three supervisors and the police clerk.



### April

- From April 1-3, police officers from both the Greenhills and Forest Park Police Departments participated in defensive driving and use of force training brought to us by the Ohio Attorney General's office through their Mobile Academy Program. Law Enforcement Trainers Micah Stoll and Joel Siebert provided instruction using two state of the art simulators, one for driving and another for force applications. The scenarios were extremely realistic, including violence in the schools and pursuit driving. The training was challenging, but honed the officers' skills in these difficult areas. This quality instruction was provided to us at no charge, and was coordinated by the departments' two training supervisors, Sergeant Jim Ward from Forest Park and Lieutenant Anne Ward from Greenhills. It was an outstanding collaborative effort.
- Officer Moore took care of repairs to our License Plate Reader camera and placed it back in service. We were notified by Hamilton County this month that the grant that pays for the maintenance and repairs on these units has expired. Additional grant funding is being secured and we will be paying a small maintenance fee in the interim from funds seized from drug dealers. This device is a great tool for us and uncovers persons with warrants and vehicles reported stolen.
- On April 9, officers made an arrest in an Aggravated Robbery case that had occurred three days earlier on Farragut Road near Falcon Lane. The Greenhills resident was walking home when he was attacked by a 16 year old, 6 foot, 190 pound assailant. According to the victim, the suspect punched him in the left side of his face and knocked him to the ground. The suspect reportedly continued to punch the victim and kicked him repeatedly in the back. During the assault, the victim asked the suspect to stop beating him due to a recent medical condition. The suspect continued to punch him, however, and went through the victim's pockets, saying "*give me everything in your pockets,*" and then fled from the scene on foot. The 16 year old suspect, a Cincinnati resident, was charged with Aggravated Robbery and incarcerated. The case was investigated by **Officers Eric Tricase, Eric Wetterich, Robert White, and Ray Tensing**, under the supervision of **Sergeant Tim Lukes**. The thorough investigation and quick arrest was a textbook investigative process and exemplified team work in building a solid case and taking a violent offender off of the streets.
- Officer Ray Tensing began full-time employment with the University of Cincinnati Police on April 14, but will continue to work with us on a part-time basis. Officer Robert White transitioned from part-time to full-time employment on that date.

- The department completed its first formal composite photograph since 2007. The photographs were taken by Officer Tony Patton and Sergeant Tim Lukes, and formal professional backgrounds were added using computer software. Council Member Jeff Halter assembled a proof and provided a professional 24" by 30" enlargement. It is currently on display inside police headquarters.
- On April 25, the first of four new video cameras was installed into one of our cruisers. The purchase was funded by the Justice Assistance Grant. The picture quality is amazingly good and light years ahead of what was captured on the old VHS tapes. We are awaiting the arrival of three additional cameras.
- On April 29, we received our Assessment Report from the Commission on Accreditation for Law Enforcement Agencies (CALEA). This 22 page report is a comprehensive and detailed review of the agency, which included an internal look at the department, as well as external observations from the community. In summary, the report notes, *"Through file review, observation, and interview with agency employees and others, the assessors reviewed all standards and found the agency to be in compliance with all applicable standards. It was readily apparent to the assessors that agency practices meet the intent of the CALEA accreditation process, and that the agency uses accreditation as a means of implementing best practices."* The report continued, *"The Greenhills Police Department provides professional services to the village and to their partners in Hamilton County. Although funding is limited, the agency makes use of contemporary technology wherever possible. It concludes, "The officers are well trained and capable. Officers observed demonstrated professionalism in their appearance, demeanor, and performance. They are well prepared to carry out their first responder functions, to perform routine investigations, and to carry out the mission they themselves identified and embrace."*
- Along with several area police chiefs, Chief Ferdelman attended a community drug abuse forum in Sharonville hosted by Ohio Attorney General Mike DeWine on April 30 that focused on the increased use of heroin.
- A review was conducted in April that resulted in the cancellation of some unused features on our cellular telephones that will allow us to reduce monthly costs. After some discussions with our provider, we also received a new telephone at no charge.

### **May**

- College Intern Jennifer Hein began volunteering with the department this month. She accompanied officers in cruisers and assisted the police clerk with clerical duties. She graduated from Cincinnati State in the fall and then from the police academy.
- On May 6, Police Clerk Vonda Secoy, Lieutenant Ward, and Chief Ferdelman attended a user's meeting and training session for our Pamet records management system. We reviewed some enhancements that may provide for the elimination of redundant data entry and provide for cost savings.
- We explored the Mayor's Court tracking software module that is new to our current records management system. Its implementation would cost less than our present Mayor's Court software, eliminate redundant data entry, and integrate the information into our data base. In conjunction with this change, we are considering a change to our current collections process that would include using the collections services offered by the Ohio Attorney General. They have greater resources available to make the collections at a lesser cost to us.
- We are continuing our collaboration with Forest Park Police in securing no cost training from the Ohio Attorney General's Mobile Academy. In August, our officers will be receiving training in defensive tactics from the state's trainers.



- On May 7, Sergeant Tim Lukes graduated from the Supervisors Training and Education Program (STEP) Session XI. The class consisted of 30 police supervisors from throughout the state of Ohio.

The training is sponsored by the Law Enforcement Foundation and the Ohio Association of Chiefs of Police.



*Chief Ferdelman congratulates Sergeant Lukes upon his graduation from STEP*

- On Saturday May 10, we conducted a Community Shred Day from 10 AM until 1 PM. Residents came by at a steady pace during the event, and many were helped by our police officers and firefighters, who carried many of the bags and boxes for residents. Thanks goes to Deputy Fire Chief Oscar Hoffmann, Police Lieutenant Anne Ward and the crew of police officers and firefighters who assisted. A total of 6,279 pounds of documents were shredded.
- Council Member Halter installed new signage (*below*) including lettering and a badge on the wall opposite of the police department's front window that welcomes visitors to the department. It is complemented by our collection of vintage Greenhills police badges below the wall signage designed to present a professional first impression of our department.



- Throughout May, we monitored a number of hotspots in the community to guard against theft, traffic violations, and juvenile problems. Our officers targeted specific locations for directed patrol in cruisers, on bicycles, and on foot.

## June

- On June 19, members of the McKelvey Road Baptist Church came to donate beautifully hand-crafted blankets and puppets. These will be used by our officers as we encounter children that have been traumatized in traffic accidents, at crime scenes and other situations as needed. This group undoubtedly provided comfort to little ones who have been frightened and are in need of some reassurance. These gifts will minimize the apprehension a child may suffer during the difficult situations we find ourselves responding to. We are so very grateful to them for their very generous and appropriate donation. As you can see from their badges (*below*), the very cheerful ladies were all deputized as honorary Greenhills Police Officers for the day.



*Pictured left to right: Marie Gilliam, Police Chief Neil Ferdelman, Karen McElroy, Kathy Whitacre, Nancy Weber, Martha Singleton; front center Kaylee Whitacre.*

- On June 21, we received a letter from the grandparents and their grandson who had lost and then subsequently had his cell phone stolen on Father's Day at Kings Island. Despite having problems in filing a report and obtaining assistance elsewhere, the family had tracked down the phone near an address here in Greenhills. **Police Officer Tony Patton** went to work on the investigation and located the residence and ultimately the juvenile suspect in the theft who eventually admitted his guilt. The grandparents wrote the following to Officer Patton: *"We know that you went out of your way in order to help us and to settle the situation to our satisfaction. We know that our small problem was not the only problem that Greenhills had that day, and even so, you made us feel that you were your main concern. Nicholas is especially glad that the cell phone is going to be paid for by that family because otherwise Nicholas would have had to pay for it out of his lawn mowing jobs. The entire family wishes you undying gratitude and safety in your dangerous work."*

## July

- On July 5, 2014, the department participated all day in the 2014 Greenhills Pioneer Day, starting with the early morning run, the mid-morning parade, and through the afternoon and into the evening at the festival held on the Commons.



*(Top Left): Greenhills Officers Cameron Guilfoyle and Robert White patrol the commons during the festival. (Top Right): Police Clerk Vonda Secoy and Lieutenant Anne Ward with handouts for our residents and children at the Greenhills Police Booth on the commons. (Bottom Right): Police Clerk Vonda Secoy, Intern Jen Hein and Lieutenant Anne Ward at the Greenhills Police Booth at the festival.*



- During the overnight hours of July 9<sup>th</sup>, we had a burglary in the “B” section, and several thefts from vehicles in the “I” and “J” sections. All of these crimes were actively investigated and received follow-up attention. It was noted that all of the thefts from vehicles involved unlocked cars, many with valuables visible. Our website was updated with a reminder to our residents to secure their parked vehicles, ensuring that valuables are not visible to potential thieves. **Officer Tony Patton** continued to work this case by reviewing phone records, computer records, and surveillance videos. As the result of his investigative efforts, two adult females were charged by Officer Patton with multiple counts of Receiving Stolen Property and Obstructing Official Business. Additionally, some of the stolen property has been recovered and was returned to the victims at the conclusion of the case. Great job by Officer Patton!

- On July 14, 2014, we received the following from a Greenhills resident: *"The other evening I was out taking my U.S. flag down and a police car stopped and the patrolman called to me. Walked to the car and **Officer Cameron Guilfoyle** stated he stopped to introduce himself as he was new to the force. Wanted to know if everything was ok in our neighborhood. He stated he was trying to meet as many citizens as he could to get to know the neighborhoods. I liked his approach – A PLUS. Keep up the good work for Greenhills [signed], Wendel Fisher."* The officer's initiative fostered a positive relationship between the department and the residents of our community. Maintaining a police department in a community our size is a significant investment for our residents. Encounters such as this one, even though they may seem minor, reinforce the ties between us and the citizens we serve.



- The Greenhills Police Department was awarded re-accreditation at the summer conference of the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) on July 26, 2014 in Schaumburg, Illinois. This came after an appearance before a subcommittee of CALEA Commissioners who asked questions about our on-site assessment in March. Following our appearance before the committee, Commissioners voted unanimously to recommend our unconditional reaccreditation to the full Commission. That recommendation was approved later in the day. Accreditation is for a three year period.

### August



- Greenhills Police contacted the Ohio Attorney General's office on behalf of residents who had received unsolicited mailings that appeared to be scams. The letters were forwarded for review of violations of telemarketing laws. Residents were reminded that if the offers appeared too good to be true, they probably were.

- In August, the last of three new Watch Guard video cameras were received and were installed in our cruisers. Two were funded through the Justice Assistance Grant, and the remaining two will be paid for with monies forfeited by drug dealers. The new cameras replace cameras that had utilized VHS tapes. Two of the old cameras stopped working earlier this year.



- On August 18, we were notified that we received a new federal grant to purchase new bullet proof vests for new or existing officers. The \$1,495.85 grant provides 50 percent funding for vests purchased through mid-2016.
- On August 21-22, we participated in Operation Shield in conjunction with the Ohio State Patrol and all of the adjoining police agencies. Officers focused on saturated patrol off areas of criminal and traffic violation activities.

- On August 27, Officer Bryan Johnston was appointed as the department's Officer in Charge (OIC)/Investigator. He will be in charge in the absence of other supervisors, and will also be assigned to investigate complex cases. He was originally appointed on September 5, 2001, and previously served as a patrol sergeant before transitioning to part-time status.



OIC Johnston

- In August, several of our officers were commended for exemplary police work:

Forest Park Police Sergeant Pat Carr thanked us for the assistance provided by **Officers Cameron Guilfoyle** and **Mike Spinelli** on August 11, 2014. Sergeant Carr noted that these officers assisted during an unusually busy shift and handled a number of calls, including a complex disturbance call where a group of people were chasing a single person on foot by vehicle. Sergeant Carr wrote: *"Officers Guilfoyle and Spinelli performed admirably. They followed radio traffic and requests to check specific areas, they used common sense and good officer safety skills in their approach to the task at hand which ultimately led to Officer Spinelli's apprehension of the person being chased. After subsequent investigation, we learned the person Officer Spinelli located was in possession of a stolen motorcycle from Norwood and he was fleeing from the motorcycle owner's family. We also learned the suspect was attempting to run back to his truck parked a short distance away, perhaps to acquire his loaded .45 caliber pistol from under the driver's seat, when Officer Spinelli apprehended him."* He concluded, *"I thank you for the assistance your officers provided and ask that you share my gratitude with them."*

- On August 28, we took delivery of our new 2014 Chevrolet Caprice police cruiser (*below*). On September 9, the cruiser was wrapped in a new graphics design picked out by our officers. The fade from black to white on the cruiser door was designed by Sergeant Tim Lukes. The cruiser will be outfitted within the next few weeks and ready for service soon.



- On August 29, Sergeant Lukes and Police Officers Robert White and Eric Tricase attended a Defensive Tactics school held in Forest Park. The training, shown below, was free and was conducted by the Ohio Attorney General's office.



## September

- On Saturday, September 6, we conducted an entry level police officer examination next door at the American Legion at 9 AM. The written examination was followed by a physical agility test. Seventeen candidates passed the test. We currently have one vacancy and are looking to establish an eligibility list for the next year to find some outstanding officer candidates.

- On September 11<sup>th</sup>, Officers Tony Patton, Andy Moore, Aaron Schlueter and Chief Ferdelman attended an event at the Middle School where the students honored area first responders. The student-planned program included the singing of the National Anthem, the reading of poems, and snacks and casual time between the students, police officers and firefighters. Students also decorated "goodie bags" filled with snacks and thank you notes. The bags and notes were distributed to all of our officers.



*Police Officers Tony Patton, Andy Moore, and Aaron Schlueter*

- Patrick Shollenbarger submitted the following to us on September 16<sup>th</sup> via our website about **Police Clerk Vonda Secoy**: *"I just wanted to comment that I am a local employer who called in today to the Greenhills Police Dept. to acquire a police report for a candidate I am considering for hire. During that call I spoke with Vonda Secoy, who went above and beyond to help me with my needs. She was extremely customer friendly and I could not have asked for a better experience! Nonetheless, I just wanted to recognize her effort and let you know how impressed I was with how she worked with me. Every community should be so lucky to have someone like her serving them!"*

- On September 23, 2014, Tony Veljanoski, a Compliance Monitor with the Ohio Office of Criminal Justice, completed a grant audit of the funding received for our new video cameras. Mr. Veljanoski told us we had a clean audit and we had no findings. The grant funds allowed us to place new digital video cameras in our cruisers.

## October

- As the result of a nomination submitted by the Hamilton County Police Association, Greenhills **Police Officer Eric Tricase** was selected as the "*Officer of the Month*" in Hamilton County. Officer Tricase was honored on October 8, 2014 at a luncheon sponsored by the Cincinnati Citizens Police Association at the Queen City Club. Earlier this year, Officer Tricase was instrumental in effecting the apprehension, arrest, conviction and incarceration of an aggravated robbery suspect who beat and robbed a 58 year old victim who had recently suffered a stroke. Initially, the identity of the assailant was not known, however Officer Tricase and other officers doggedly pursued leads which led to the identification of the suspect. During a textbook interrogation of the suspect, Officer Tricase obtained a confession from the suspect who subsequently admitted to his role in the brutal attack. In addition to his duties as a Greenhills Police Officer, Officer Tricase has served his country in the United States Marine Corps and currently serves in the Reserves. He also is a volunteer firefighter for the Greenhills Fire Department. Officer Tricase is representative of the finest in law enforcement and public service. He is an officer dedicated to service, which he gives at all levels and through different vocations. He is an excellent example of the professionalism possessed by the members of the Greenhills Police Department.
- Our annual departmental meeting was held on October 9, and critical policies and procedures were reviewed and discussed. The department's strategic plan was updated, and Municipal Prosecutor Greg Laux presented a legal update to all officers. A group picture of all police personnel was taken at the meeting.
- As the result of a suggestion by Officer Cameron Guilfoyle, the department signed up as a member of the South West Ohio Police Intel Group. It is a network of investigators sharing and exchanging criminal intelligence information throughout Greater Cincinnati, Northern Kentucky, and South-eastern Indiana. Our representative will be Sergeant Tim Lukes.
- On October 16, Lieutenant Ward and Chief Ferdelman attended the regional user's meeting sponsored by Pamet, the software vendor for our departmental computer system. Lieutenant Ward continues to work on integrating our Mayor's Court data into that system to eliminate redundancies and reduce costs.
- The department sponsored a pumpkin coloring contest for students in kindergarten, grade one and grade two at our Primary North Elementary School. Based on their creativity, three winners were selected by the school to receive bicycles. 
- Due to imminent engine failure because of a cracked engine block in a 2007 Ford Crown Victoria cruiser, we were faced with the need to order a replacement cruiser. With over 100,000 miles and other problems which included its cooling system, it made sense to retire the unit without making any additional investment to it. A 2015 Ford Police Interceptor was found nearby in stock and the car was immediately available. Funds to replace Car 12 were not in the budget, and adjustments had to be made on very short notice. Thanks go to Finance Director Matt Sanders, Municipal Manager Evonne Kovach and to Council who recognized the need to make this emergency purchase and approved it. This new vehicle was outfitted at Mobilcomm and was placed into service. The 2014 Chevrolet Caprice completed its outfitting in October. The 2008 Ford was traded in, and the 2007 cruiser will be sold as is at auction. As soon as both new cars are placed into service, we were able to install the final new digital camera into our remaining Ford Crown Victoria cruiser.

- On October 31, 2014, Fire Chief Tony Spaeth and Chief Ferdelman met with with Jayson Dunn, Director of the Hamilton County Communications Center to discuss communications costs for 2015. The Hamilton County Commissioners finalized a possible five percent increase in costs by the end of the year, and our rates subsequently increased by \$466.



- The military makes surplus materials available to law enforcement agencies through the Defense Reutilization and Marketing Office (DRMO). On October 31, 2014, we were notified that over 200 free office chairs in very good condition were going to be available in November. We applied for 20 of these chairs for use throughout our municipal offices. Services Foreman Mike Caster and his crew retrieved the chairs (*shown at right*).



### November

- Sergeant Lukes, Lieutenant Ward, and Chief Ferdelman interviewed eight police officer candidates on November 6 – 7, 2014. We have had a part-time officer vacancy since July, and the latest entry level examination was conducted in September.
- On November 12, Lieutenant Ward, Chief Ferdelman, Municipal Manager Evonne Kovach and Council Member Jeff Halter met with Jon Rarick of the Alois Alzheimer’s Center to review the Run for Good that occurred during the Harvest Fest. Plans for next year’s run were discussed.
- In November, a Greenhills resident in the "I" section reported that she answered her door to find a tall slender white male with very dark hair. He asked the resident for help with his towing bill. He told her his truck was broke down and he needed a few extra dollars to cover the bill. He showed her a flyer of his landscaping business, telling her he was a good guy that just needed some help. The con man actually made entry into the resident’s home by telling her that she dropped a five and a one dollar bill and asked if he could come in to pick it up for her. She let him in and eventually gave him \$30.00. He took the flyer back, telling her it was his only flyer, then left saying he would return to pay her back. When she looked to the side of her house, he was gone and there was no truck in sight. Residents were advised through our website to call 911 immediately if this man is seen.
- Information was posted on the department’s website containing holiday travel tips. To address the potential threat of burglary and theft to those who are traveling this holiday season, we posted a simple checklist on our website that is designed to ensure that our citizen’s homes are secure while they are away. Last Thanksgiving, 43 million Americans drove 50 miles or more to carve the turkey with their friends and family. Also last year, 30 percent of Americans traveled 50 miles or more from home during the yearend holiday season. We urged anyone who hadn’t taken a look at this to check our website and use this resource if they were scheduling any holiday travel.

### December

- On December 10, we received \$960.00 in reimbursement from the State of Ohio for the completion of mandated Continuing Professional Training as required by the Attorney General. This amount was deposited back into the General Fund.
- We worked with the Municipal Manager and Finance Director on the 2015 budget. We made significant adjustments to the budget, and it appears that next year will be much more challenging fiscally. Officer Eric Wetterich resigned in July of 2014 to accept a higher paying salary, and his position was not filled last year and will not be filled this year. Due to budgetary concerns, parameters for part time officers were changed that resulted in the resignations of two officers

effective on December 31, 2014. These positions will not be filled. These changes result in a reduction of over \$50,000 to the police budget.

- As mentioned above, two part-time Greenhills police officers resigned at the end of December. They were Officers Aaron Schlueter and Ray Tensing. Officer Schlueter was appointed as a Greenhills Police Officer on July 26, 2006, and completed over eight years of service. Officer Tensing was appointed on April 4, 2011, and completed over two years of service. We wish them well in their future endeavors.
- In conjunction with these changes, a new policy was developed in December requiring our officers to pick most of their vacation and holiday requests early in the year. This will allow us to schedule our three remaining part-time officers to cover those leave requests of the full-time officers without incurring overtime.
- As a result of the gently used office chairs at no cost from the Law Enforcement Support Office (LESO) at Wright Patterson Air Force Base in October, we have signed up the department's supervisors as screeners in this program so we can review all of the surplus equipment as it becomes available. We think this can be a cost savings initiative that even extends to tools and equipment that might be useful and needed by our Services Department.
- In conjunction with our budget planning, the Municipal Manager sent a letter to Creative Microsystems announcing our intent to sever the contract for Mayor's Court software with them within 30 days as a cost-savings move. Instead, we will be utilizing a relatively new Court module from our police department software vendor, Pamet Systems. The cost to purchase the new software is \$1,800, and the annual maintenance fee will be \$360. This contrasts with the purchase price for the CMI court software at a total of \$18,490.80, and an annual maintenance fee of \$2,698.16. The CMI software was purchased in 2012 over a four year payment schedule. A running total of \$11,094.48 has already been paid. The outstanding unpaid balance is \$7,396.32. The CMI payment for 2015 alone, due on January 31, is \$3,698.16. The implementation savings for 2015, exclusive of the maintenance fee, is \$1,898.16. The software savings for both 2015 and 2016 is \$3,796.32. The savings in maintenance costs is \$2,338.16 annually, or \$4,676.32. The total savings for the next two years is \$8,472.64. Lieutenant Ward is overseeing the changeover.

## The Thin Blue Line

**The Thin Blue Line** represents the final barrier that stands between our residents and chaos. We stand watch together protecting the prey from the predators, the good from the bad.

**The Thin Blue Line** is a barrier that serves those in need and protects them from the evil among us. It is thin because few qualify to stand it, outnumbered but united. A line that will not falter, a line of protection for those in need. **The Thin Blue Line** is what police stand on and protect: the barrier between anarchy and a civilized society – between order and chaos – between respect for decency and lawlessness.

**The Thin Blue Line** is disrupted only when an Officer has fallen or is injured in the course of executing his or her sworn duty. At the end of duty, when this breach appears, our youngest and finest step up to fill in the line to help maintain order and serve our residents. And maybe remind the few, if ill of us they speak, that we are all that stands between the monsters and the weak.

***“Hey police officer, I pay your salary. What do you make?”***

I make holding your hand seem like the most important thing in the world when someone tried to hurt you. I make those annoying sirens seem like the voice of angels when you need them. I can make your child breathe when he stops. I risk my life to save people I've never met. I go to work for your family's safety, a duty that I will die for. I work birth-days, holidays, nights, anniversaries, and disasters. Today, I might make the ultimate sacrifice to save your life.

***What do I make? I am the Thin Blue Line. I make a difference.***

**The Greenhills Police Department**

*An Internationally Accredited Police Agency*

# Statistical Profile

## Uniform Crime Report

The Uniform Crime Report represents the figures recognized by the Federal Bureau of Investigation as Part 1 crimes. These figures below represent actual offenses where a report was taken and the crime can be substantiated.

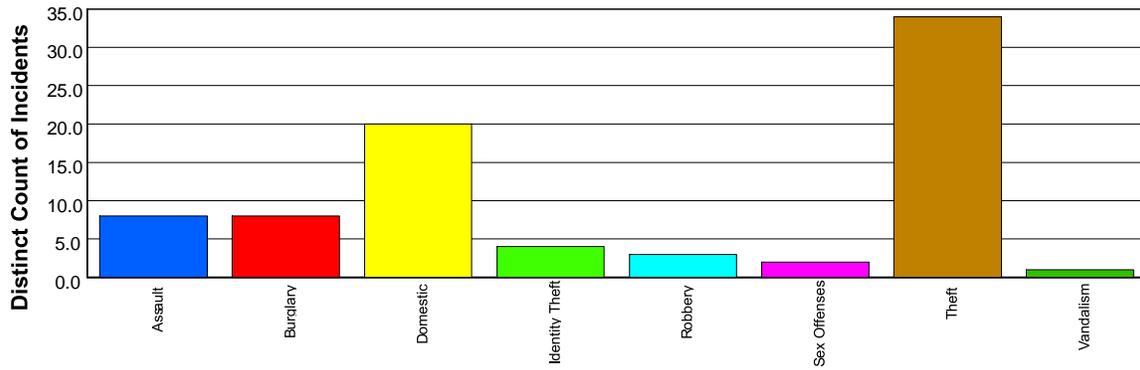
Part 1 Crime by Type	2014	2013	2012	2011	2010	Avg.
<i>Murder &amp; Attempts</i>	0	0	0	0	0	0
<i>Sexual Offenses</i>	2	1	0	3	13	3.8
<i>Robbery</i>	3	0	0	2	1	1.2
<i>Assaults (Includes Felonious and Domestic)</i>	28	18	28	25	21	24
<i>Burglary and Breaking &amp; Entering</i>	8	13	14	9	14	11.6
<i>Larceny (Theft)</i>	38	30	40	41	34	36.6
<i>Motor Vehicle Theft</i>	0	0	0	0	0	0
<b>Total Part 1 Crimes</b>	<b>80</b>	<b>62</b>	<b>82</b>	<b>80</b>	<b>83</b>	<b>77.4</b>

An analysis of Part 1 crime (crimes categorized by the FBI which includes only the seven crime categories listed above) shows that crime rates in 2014 were generally consistent with a five year average. Robbery, assaults, and larcenies were above the average, while sexual offenses and burglaries. Although there were 18 more crimes in 2014 than in 2013, 2013 was an abnormally low crime year that was significantly below the norm. When compared to 2010 through 2013, the crime rate in 2014 was at or slightly below the average.

### Police Incidents by Incident Based Reporting (IBR)/Uniform Crime Reporting (UCR) Offense

IBR/UCR Offense	Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Aggravated Assault		0	0	0	0	0	0	0	0	0	2	3	0	5
All Other Offenses		1	4	4	5	4	6	1	3	1	2	0	0	31
All Other Thefts		1	2	3	1	5	0	3	2	1	7	7	3	35
Assault - Intimidation		2	1	0	1	0	0	0	0	3	1	1	1	10
Burglary/Breaking & Entering		1	1	0	0	1	2	2	1	0	0	1	0	9
Credit Card/Automatic Teller Fraud		0	0	0	0	0	0	1	0	1	0	1	0	3
Destruction/Damage/Vandalism of Property		1	1	1	1	2	3	1	2	1	1	5	1	20
Disorderly Conduct		2	0	3	2	1	4	2	0	1	0	1	3	19
Driving Under the Influence		3	3	4	3	0	1	2	1	1	1	2	0	21
Drug Equipment Violations		3	0	3	0	4	3	4	2	1	1	1	5	27
Drug/Narcotic Violations		1	5	12	6	4	9	8	4	1	2	6	7	65
Impersonation		0	0	0	0	0	1	0	0	0	1	0	0	2
Liquor Law Violation		3	1	0	0	1	1	3	2	0	0	1	2	14
Non-IBR Offense		1	2	5	7	7	1	0	0	0	0	0	0	23
Robbery		0	0	0	2	0	0	0	0	0	1	1	0	4
Simple Assault		0	1	3	2	1	0	0	3	1	0	2	0	13
Stolen Property Offenses		0	0	0	0	1	0	1	0	1	0	0	0	3
Trespass of Real Property		0	0	0	0	0	1	0	0	0	0	0	0	1
Weapon Law Violation		0	0	0	0	3	0	2	1	0	0	0	1	7
<b>Total</b>		<b>19</b>	<b>21</b>	<b>38</b>	<b>30</b>	<b>34</b>	<b>32</b>	<b>30</b>	<b>21</b>	<b>13</b>	<b>19</b>	<b>32</b>	<b>23</b>	<b>312</b>

## Criminal Incidents by Type

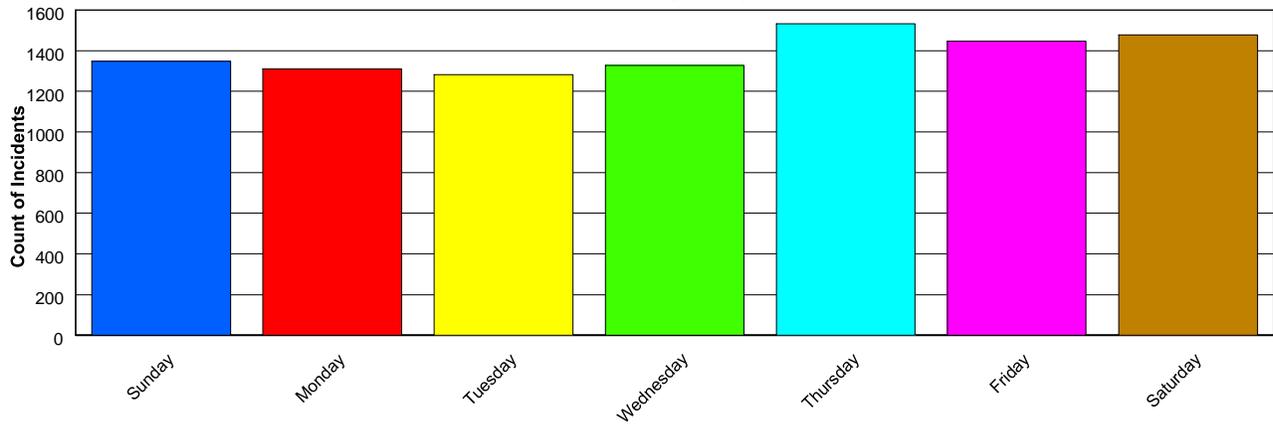



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<b>Felonious Assault :</b>	<b>8</b>
<b>Burglary :</b>	<b>8</b>
<b>Domestic :</b>	<b>20</b>
<b>Identity Theft :</b>	<b>4</b>
<b>Robbery :</b>	<b>3</b>
<b>Sex Offenses :</b>	<b>2</b>
<b>Theft :</b>	<b>34</b>
<b>Vandalism :</b>	<b>1</b>
<b>Total Incidents :</b>	<b>80</b>

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## Total Incidents by Day of Week

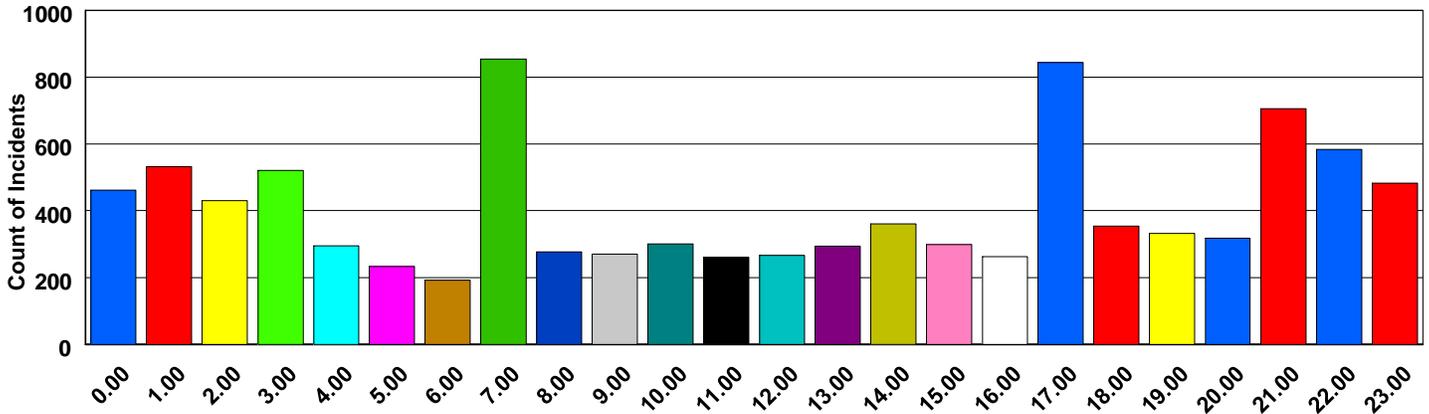



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<b>Total Count of Incidents for Sunday :</b>	<b>1,349</b>
<b>Total Count of Incidents for Monday :</b>	<b>1,311</b>
<b>Total Count of Incidents for Tuesday :</b>	<b>1,283</b>
<b>Total Count of Incidents for Wednesday :</b>	<b>1,329</b>
<b>Total Count of Incidents for Thursday :</b>	<b>1,533</b>
<b>Total Count of Incidents for Friday :</b>	<b>1,447</b>
<b>Total Count of Incidents for Saturday :</b>	<b>1,478</b>
<b>Total Count of Incidents for Department :</b>	<b>9,730</b>

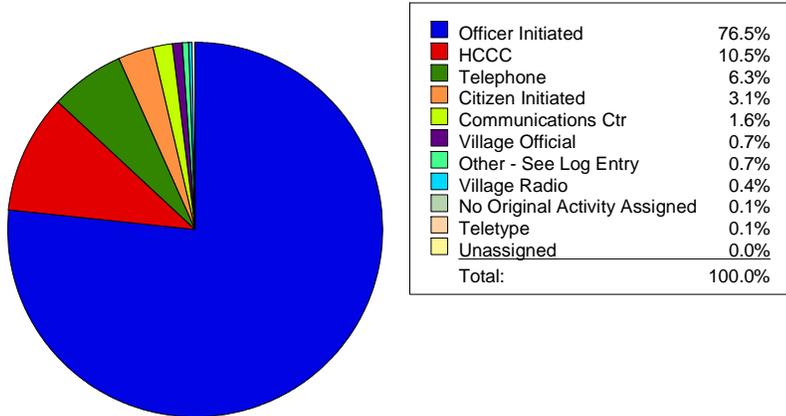
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## Incidents by Hour



12 AM	462	4 AM	295	8 AM	277	12 PM	266	4 PM	263	8 PM	318
1 AM	532	5 AM	233	9 AM	270	1 PM	294	5 PM	843	9 PM	706
2 AM	431	6 AM	192	10 AM	301	2 PM	360	6 PM	354	10 PM	583
3 AM	521	7 AM	854	11 AM	261	3 PM	299	7 PM	332	11 PM	483
<b>TOTAL NUMBER OF 2014 INCIDENTS FOR GREENHILLS:</b>											<b>9,730</b>

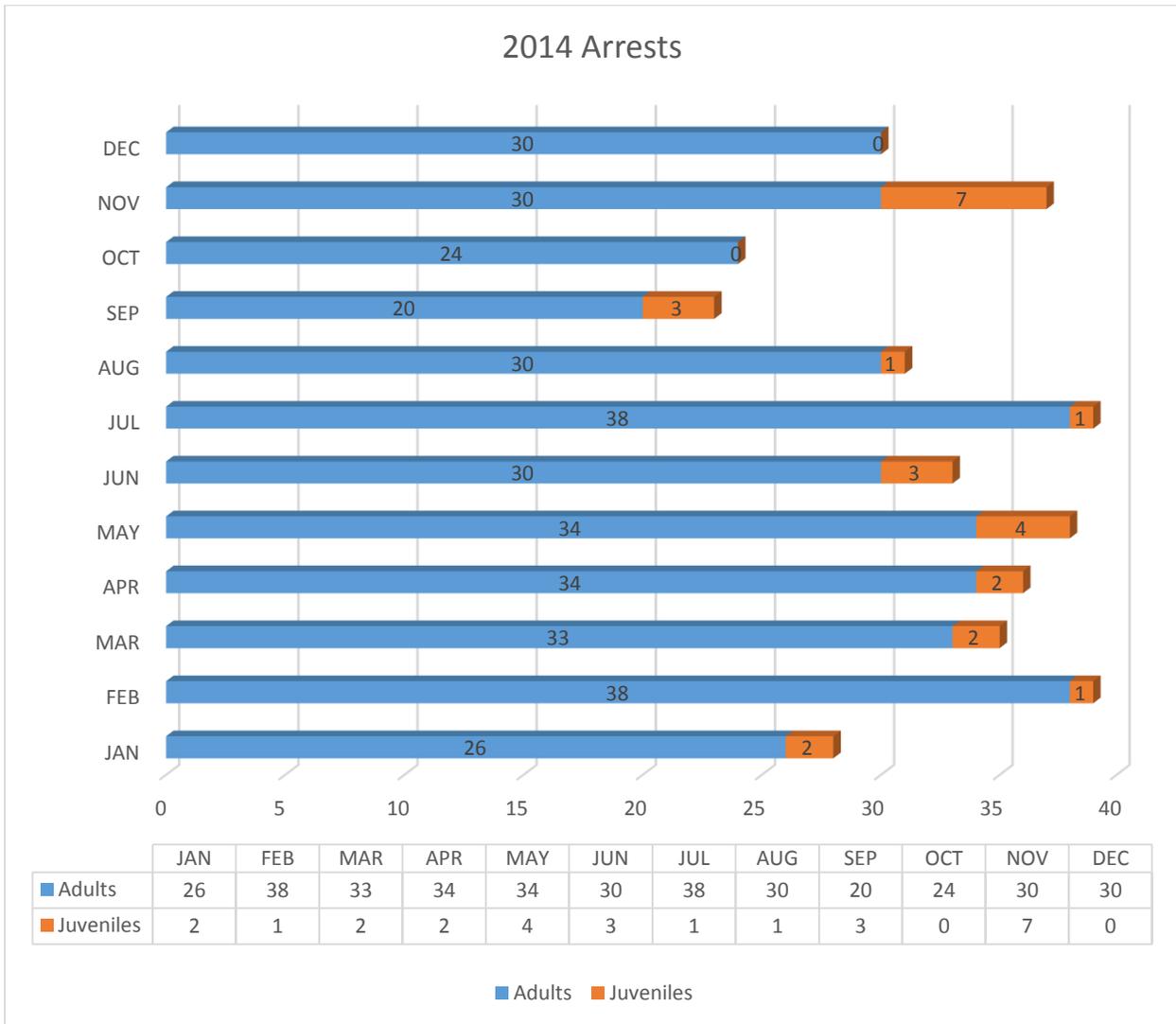
## Incidents by How Reported



<u>How Reported</u>	<u>Total Incidents</u>
Officer Initiated	7,447
Hamilton County Communications Center (HCCC) (Reported by Citizen)	1,025
Telephone	609
Citizen Initiated	305
Communications Ctr. (Reported by Officer)	152
Village Official	72
Other	64
Village Radio	37
No Original Activity Assigned	13
Teletype	5
Unassigned	1
<b>Total for Department:</b>	<b>9,730</b>

## Arrests and Citations

In 2014, the department's officers made 393 arrests. Of those, 93% (367) were adults, and 7% (26) were juveniles. In comparison, in 2013, the department made 404 arrests: 92%, or 373, were adults, and 8% (31) were juveniles. In 2014, 1,074 criminal and traffic citations were issued, compared to 1,045 in 2013.



## 2014 Citations

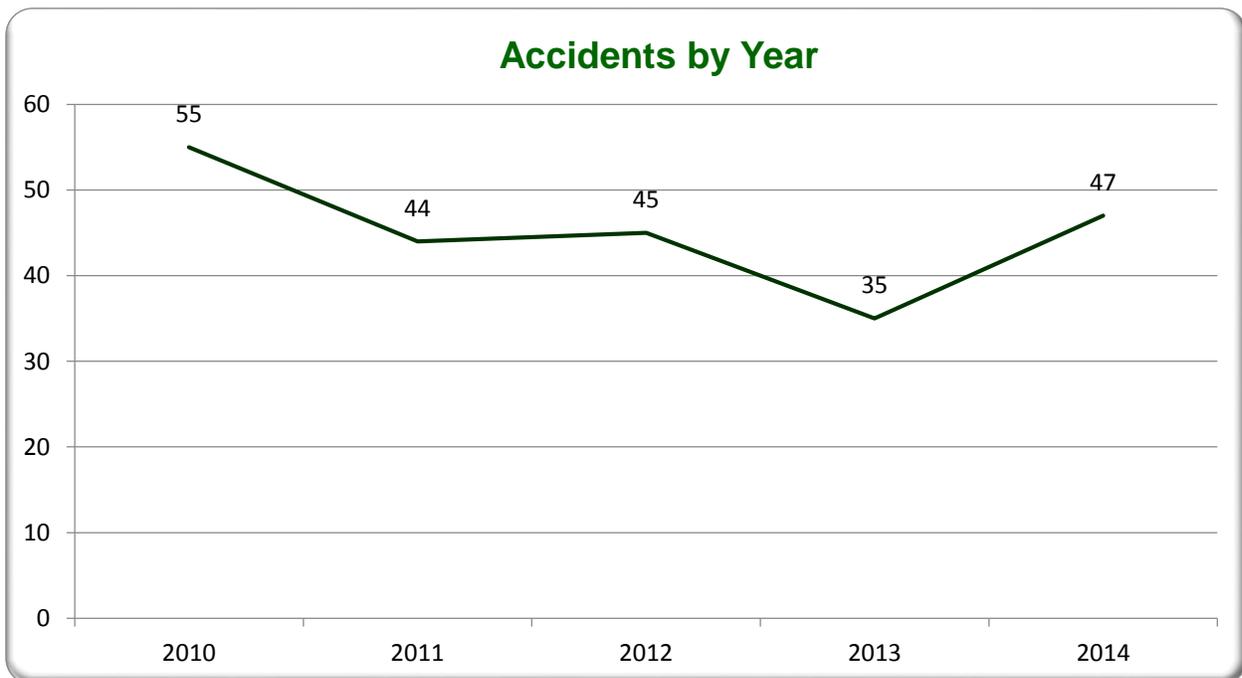
Type	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Total
<b>Criminal Citation</b>	11	6	18	7	8	15	14	11	6	4	11	9	<b>120</b>
<b>MMC/ Recite</b>	17	20	21	21	13	17	24	16	18	7	7	14	<b>195</b>
<b>Traffic Citation</b>	72	75	87	64	68	61	81	52	51	44	59	45	<b>759</b>
<b>Total</b>	<b>100</b>	<b>101</b>	<b>126</b>	<b>92</b>	<b>89</b>	<b>93</b>	<b>119</b>	<b>79</b>	<b>75</b>	<b>55</b>	<b>77</b>	<b>68</b>	<b>1,074</b>

# Traffic Accidents

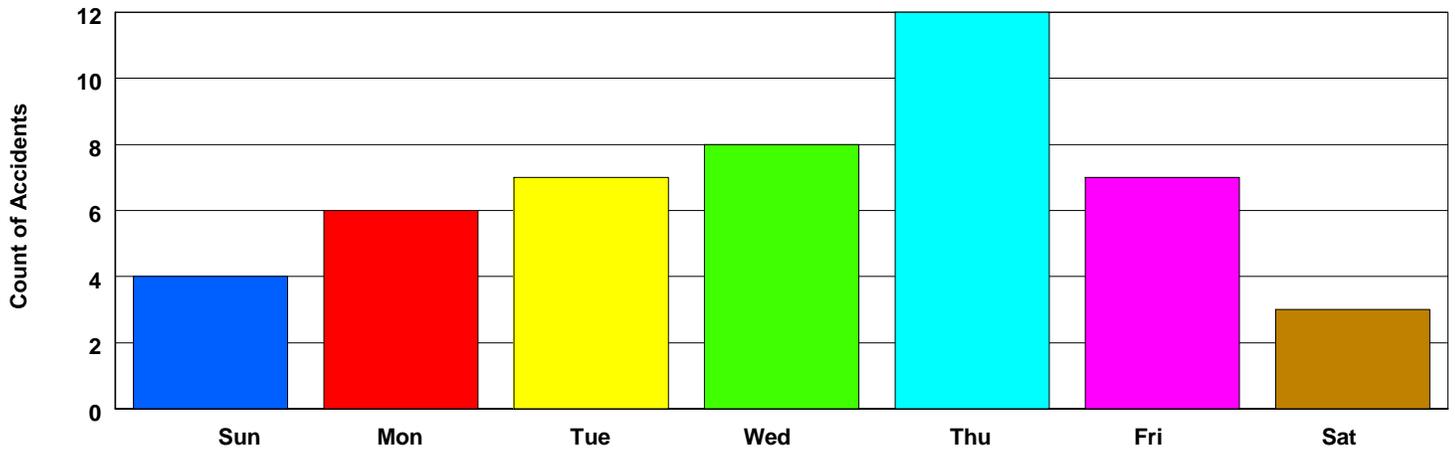
There were a total of 47 traffic accidents reported in 2014, an increase of 34% over the previous year. Of these reported accidents, 12% (six) involved injuries. In the prior year, 34% of the reported accidents involved injuries. There have been no fatal accidents reported in the five-year review period (see chart below). The peak time for accidents are at 7 AM and from 4 PM until 6 PM, with most accidents by far occurring on Thursdays. Extra caution is needed when travelling on Thursday afternoon! The following charts contain:

- A breakdown of auto accidents by severity over a five-year period;
- Accident trends by year;
- 2014 accidents by day of week; and
- 2014 accidents by hour of day.

Year	Accidents	Injuries	Deaths
2014	47	6	0
2013	35	12	0
2012	45	6	0
2011	44	9	0
2010	55	13	0

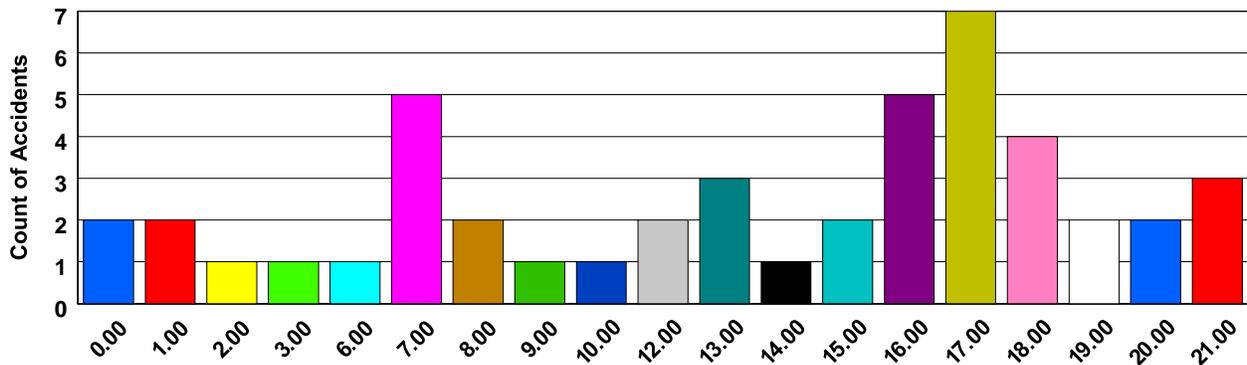


## Count of Accidents by Day of Week



Total Number of Accidents for Day - Sun :	4
Total Number of Accidents for Day - Mon :	6
Total Number of Accidents for Day - Tue :	7
Total Number of Accidents for Day - Wed :	8
Total Number of Accidents for Day - Thu :	12
Total Number of Accidents for Day - Fri :	7
Total Number of Accidents for Day - Sat :	3
<b>Total Number of Accidents for Department: Police Department :</b>	<b>47</b>

## Count of Accidents by Hour



12AM	2	4 AM	0	8 AM	2	12 PM	2	4 PM	5	8 PM	2
1 AM	2	5 AM	0	9 AM	1	1 PM	3	5 PM	7	9 PM	3
2 AM	1	6 AM	1	10 AM	1	2 PM	1	6 PM	4	10 PM	0
3 AM	1	7 AM	5	11 AM	0	3 PM	2	7 PM	2	11 PM	0
<b>TOTAL NUMBER OF 2014 ACCIDENTS IN GREENHILLS:</b>										<b>47</b>	

# Futures Profile

## Strategic Plan Summary

The department's Strategic Plan was updated in October of 2014 following a review and discussion by all personnel at our annual departmental meeting. It contains the following elements:

### **OBJECTIVE 1: Maintain Open Communication between the Police and the Schools**

During the annual Council retreat held in January 2010, Council indicated their wishes to have the police develop a communications mechanism between the Winton Woods Consolidated School District (WWCSD) and the police. The intended focus is to ensure the safety of the community by addressing the issues of early student dismissal, discipline issues, and increasing patrols in teen-frequented areas. At present, in light of the continuing proliferation of school shootings nationwide, our plan became one to ensure a planned response to a school shooter or mass casualty incident. That continued into 2014 with discussions that have involved the police and fire departments in both Greenhills and Forest Park.



*Officer Recognition at the Middle School on September 11, 2014.*

### **OBJECTIVE 2: Maintain CALEA Accredited Status**

Accreditation from the Commission on Accreditation for Law Enforcement (CALEA) is based upon a set of professional standards developed by a coalition of police managers and professional organizations. This voluntary program provides guidance in the development of policies and procedures. Additionally, they furnish the organization with a proven management system of written directives as well as the ability to determine short and long term goal setting. Accreditation embodies the precepts of community oriented policing as it fosters an environment whereby the community and the police work collaboratively addressing the problems.

On March 17, 2008 the Greenhills Police Department received its initial accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA). While working towards achieving accredited status, this agency continued to work towards institutionalizing the standards as a way of conducting business, demonstrating our commitment to delivering professional, cost-effective services to the community. In addition, there is a level of assurance that any civil action against the department will be diminished.

The department saw the appointment of both a new Accreditation Manager and Chief of Police in 2013. The Chief of Police is a veteran CALEA assessor and team leader, and was the police chief of an accredited agency for 14 years, and also previously served as that agency's Accreditation Manager. Our new Accreditation Manager attended the most recent CALEA Conference in Columbus, Ohio in July of 2013, just weeks after her appointment. She received ten training certificates after attending various different training sessions designed to provide training for her new assignment. We visited two nearby accredited agencies to learn how other agencies are managing the process.

We had a very short time to complete this review since the on-site had already been postponed and our deadline was March of 2014. CALEA assessors reviewed our files off-site a month before. Prior to that, we scheduled a "mock" on-site to ensure our preparedness. During the on-site, our assessors found us to be in full compliance, and we appeared before the Accreditation Commission in July in Chicago, where we were again awarded accredited status for the next three years.

### **OBJECTIVE 3: Comprehensive Equipment Replacement**

The Greenhills Police Department is a communications-based organization depending upon the swift retrieval of accurate information by use of radio, computers and other technology. For the organization to be truly effective, it is critical that all of these components are working efficiently and properly. To ensure that equipment is in a state of readiness, a structured and well-conceived inspection and equipment replacement strategy is required. It is fiscally prudent to project and plan for purchases that will be required in the future while ensuring that the department is capable of continually delivering service to the community.

It is not realistic to expect that all purchases involving high dollar equipment can be planned for. However experience and productivity can evaluate most equipment.

With a history of fast starts, quick stops, continuous idling, and a large power drain to run communications equipment, in car video systems, and radar units, the Greenhills Police Department utilizes vehicles in marked service until the mileage nears the 100,000 mile mark. In 2014, two of our 2007 Ford Crown Victoria cruisers were replaced. The first was a planned replacement based upon its deteriorating condition. That vehicle was replaced with a 2014 Chevrolet Caprice.

Soon after the Caprice was purchased, the other 2007 cruiser experienced a catastrophic engine failure. The generally poor condition of the vehicle precluded further investment in repairs. We did find a 2015 Ford Police Interceptor SUV that had been ordered by another police agency and then the order was subsequently cancelled. It was an unforeseen hit to the budget but a necessary expense. This leaves us with a fleet that is in excellent condition with the the exception of one older vehicle, a 2008 Ford Crown Victoria that will be used only as needed.

Our current portable radios were purchased over ten years ago and some will need replacement in 2015 or soon thereafter as funds are available. Mobile Data Computers were installed in all of our marked vehicles in 2006 and are still working satisfactorily.

The manufacturers of bullet resistant armor containing Kevlar warranty their product for five years. The Greenhills Police Department has in the past followed the replacement recommendations of the manufacturer, and we will continue to do so to address both officer safety and liability issues. *We obtained a 50 percent matching grant in 2014 for vests purchased through mid-2016.*

In October of 2013, the department applied for a grant from the Office of Criminal Justice Services to replace our four aging in-car video cameras. We were partially funded, and used asset forfeiture funds to purchase the remainder of the cameras, outfitting all of our marked cruisers with state of the art digital cameras.

### **OBJECTIVE 4: Enhance the Quality of Service and Customer Satisfaction**

As its mission, the Greenhills Police Department, in partnership with its citizens, strives to excel in providing dependable and professional service to our community. By its very nature, police service has the potential of placing employees in a negative light. Police officers are issuing traffic tickets, making criminal arrests and often ordering persons what to do and what not to do to avoid incarceration. However, the concept of positive customer service must be sustained by being ingrained into the fabric and philosophy of the agency.

If we, as an organization, remain focused upon meeting or exceeding all targets, the percentage of customer satisfaction will continue to reflect favorable attitudes toward the agency and its members. Toward that end, the members of the department reviewed the agency's mission and values in 2013, making substantial changes aimed at streamlining our mission and focusing our values toward excellent customer service. Our mission and values are outlined below.

## **OBJECTIVE 5: Provide Quality Training to Officers and New Supervisors**

Providing quality training to both officers and newly appointed supervisors in a timely manner after their appointment is of paramount importance to this agency. Ongoing training for officers will rest with the lieutenant's position, and this will be a priority, balancing needed training against its costs. Quality training provided through grants or underwritten by governmental entities will be given first consideration.

In terms of supervisory training, this agency utilizes the leadership, management, and supervision schools offered by the Law Enforcement Foundation and sponsored by the Ohio Association of Chiefs of Police. These schools are:

- The Police Executive Leadership College (PELC), for senior management, and
- The Supervisory Training Education Program (STEP) for first line supervisors.

These schools provide top quality and detailed instruction and require significant work for the supervisor attending. STEP teaches basic supervisory principles, while PELC is primarily a law enforcement leadership school, involving the preparation of college level papers and the delivery of speeches and teaching familiarity with other venues of public speaking and presentations.

Chief Ferdelman is a PELC graduate, and Lieutenant Ward graduated from PELC in 2013. Sergeant Lukes graduated from STEP in 2014. All officers went through extensive use of force and pursuit driver training through the Ohio Attorney General's Mobile Academy in 2014. These subjects are high liability areas for law enforcement and the training was top notch and at no cost to us.

## **OBJECTIVE 6: Maintain Acceptable Workload for Police Officers**

To ensure that each incident is attended to and satisfactorily resolved, workloads must be examined to assure that officer staffing levels are appropriate.

A competent response to each incident is required. Although a large portion of the calls handled by the Greenhills Police Department can be categorized as quality of life issues such as noise complaints, trash problems, animal calls etc.; they still require an appropriate police response. With a general sense of satisfaction in the ability of the department to handle current service demands, the goal is to maintain that level with the current number of staff even with recent staff reductions.

## **OBJECTIVE 7: Streamline Operational Efficiencies**

Doing more with less is not just a cliché in today's economic downturn – it must be an operational reality. It is imperative to analyze daily operations with an eye toward improving operational efficiencies. An operational analysis was conducted on the department's command structure by the new Chief of Police in 2013. It was determined that the organization did not require the supervisory structure that was in place on paper, especially since it did not exist in reality. The organizational structure previously called for a lieutenant and two sergeants. The lieutenant's position, however, had not been filled in recent years and two sergeants had very different duties. In effect, one of the sergeants was accomplishing the lieutenant's duties, and the other sergeant, because of his schedule, had minimal supervisory responsibilities.

After consultation with the Municipal Manager, this structure was changed to include one lieutenant assigned as the Operations Commander, responsible for the daily operation of the agency. One sergeant has been assigned as the Patrol Supervisor, responsible for the supervision of all patrol officers. The second sergeant's position has been eliminated. As the result of scheduling, all three supervisors will have the opportunity and responsibility to routinely meet and discuss departmental issues,

working as a team to address problems, accomplish goals, and collaboratively determine future objectives.

It is neither cost-effective nor efficient to print multiple documents, manuals, and guides when they can easily be accessed through a network. In the third quarter of 2013, the Greenhills Police Department accessed the municipal network that was already being used by the Municipal Manager and the Finance Department. GPD was given a folder and multiple subfolders for use by the department and its personnel. All inter-departmental correspondence is now electronic, and our crime and incident reporting is now fully electronic. In 2015, our separate Mayor's Court software will be discontinued and all functions reassigned to the law enforcement software package to save software costs and eliminate redundancy. Storage on the server is scheduled to be expanded in 2015.

#### **OBJECTIVE 8: Conduct On-Site Drug Testing**

We are aware of a problem in conducting drug testing prior to a contested case in our Mayor's Court. Once the defendant has made the court aware of a contested plea, there is often little time to accomplish the testing and still meet the burden of a speedy trial. As a remedy, we are exploring the possibility of training our own officers to test substances to the same level as tests conducted at the Hamilton County lab. Forest Park PD has already done this, and as an alternative solution, substances could be transported there for examination. We would have to develop a mechanism to not only pay for the cost of the testing, but for the testimony of the examiner at trial. The new protocol will reduce our testing costs and ensure that drugs are tested in a timely manner.

#### **OBJECTIVE 9: Partner with Springfield Township on Impound Lot**

The Springfield Township Police Department currently operates an impound lot, and may be willing to share its usage with our agency. The advantage of a partnership is financial: we would split any storage fees or other monies netted from an impounded vehicle initiated by our officers. Currently, we call a towing company and if a vehicle is impounded, the two companies reap all of the dividends of storage and salvage rights. This partnership has been approved by the Springfield Township Police Administration, and we are awaiting the formulation of an agreement from the township's Law Director.

#### **CONCLUSION: OUR MISSION AND VALUES**

Our new Mission Statement and Core Values were adopted in 2013. They are simple, succinct, meaningful and memorable, and each GPD employee placed a word or two in it. The words in these statements will become our guiding principles as we complete our day to day duties. It can be found on the following page.



# Greenhills Police Department

## Mission and Values

### Our Mission

Members of the Greenhills Police Department, in partnership with our citizens, will excel in providing dependable and professional service to ensure the safety of our community.

### Our Values

1. **Integrity** – Personal honesty is the foundation for trust, and integrity is the most valued police officer’s virtue. We will do the right thing even when no one is watching. Our word is our bond. We will be honest in all of our dealings, with justice as our objective. Our decisions will be based on common sense guided by integrity.
2. **Honor** – We are sworn to protect and preserve all human life, and serve with honor. We will scrupulously observe the rights of all suspects, but we will enforce the law with fidelity. We will give recidivists the scrutiny they deserve within the limits of the Constitution.
3. **Respect** – We will treat all persons with compassion and understanding, always demonstrating our strong belief that one should always treat others as they would like to be treated. A significant part of our business involves customer service. *All* personnel shall treat *ordinary* citizens with *extraordinary* respect. Each citizen–police encounter should foster a feeling of goodwill that extends throughout the community. We will treat all persons with dignity and respect, regardless of their race, creed, sex or social position.
4. **Excellence** – Our demeanor, and our appearance, should be above reproach. An unkempt appearance reflects poorly on all of us. We will constantly strive to improve our skills, knowledge, and abilities to improve our performance. By reaffirming our goal of overall excellence, we set the standard for pride in ourselves and in our department, always being mindful that members of the Greenhills Police Department, in both their professional and personal lives, are held to a higher standard than those we serve.
5. **Accountability** – We are accountable to each other and to the citizens we serve. They are the source of our authority.