

**VILLAGE OF GREENHILLS**  
**REGULAR COUNCIL MEETING**  
**APRIL 17, 2012**  
**MINUTES**

A regular meeting of the Council of the Village of Greenhills, Ohio was called to order on April 17, 2012 at 7:00 p.m. by Mayor Fred Murrell. Present were: Mayor Murrell and Messrs. David Adams, Jeff Halter, Greg Hermes, and Bud Wolterman. Also present were: Municipal Manager Evonne Kovach, Law Director Jeff Forbes, Police Chief Thomas Doyle, and Clerk of Council Kathy Lives.

Councilman Glenn Drees and Councilwoman Maria Walther were excused due to a business and vacation, respectively.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Murrell.

**APPROVAL OF MINUTES**

The minutes of the March 6, 2012 were corrected, on page five, as follows: Additional information is available at [www.greenhillssohio.org](http://www.greenhillssohio.org) [www.greenhillscd.org](http://www.greenhillscd.org).

The minutes of the March 6, 2012 regular Council meeting were approved as corrected, and the March 20, 2012 work session minutes were approved as submitted.

**RESIDENTS TO ADDRESS COUNCIL** – (This is the time for citizens to comment on matters before Council or to ask questions of concern to them. When recognized, please come forward to the lectern, give your name and address and then state your comments or questions. Council meetings are tape recorded for ease of transcription. Comments are limited to three minutes.)

Ms. Terri Treinen, 37 DeWitt Street, asked when the Community Development Block Grant funds for home improvements will be available. Ms. Kovach indicated the appropriate documents from Hamilton County have not yet been received; once the documents are received the process for distribution of funds will begin.

**REPORTS OF VILLAGE OFFICIALS**

**Municipal Manager – Evonne Kovach**

**Banquet Hall Proposals**

- Introduced Roger and Jennifer Hollstegge of Catering Adventures Inc., dba Destiny's Catering, who submitted a proposal outlining the firm's excellent qualifications, strong backing and marketing program, and overall vision for the Molloy's banquet facility. In

addition, the proposal contains a desirable return to the village. The proposed legislation, on the agenda for a first reading later in the meeting, will name Destiny Catering as the preferred provider and will authorize the Municipal Manager to enter into agreements with Destiny Catering.

- Mr. Roger Holstegge provided the following information:
  - Catering Adventures, Inc. is a division of Vonderhaar's Catering who bought the company two years ago after 14 years of independent operation as Destiny's Catering.
  - Provided a brief history of his affiliation with Riley's and his and his wife's background in the restaurant/catering/banquet industry throughout the Greater Cincinnati area.
  - Understands the potential of Molloy's and is ready for the challenge.
  - Is planning open-house type events for the residents of Greenhills.
  - Will publicize wide-spread the services offered at Molloy's and has the support of Vonderhaar's Catering for this project.

#### Arbor Day Celebration

- Arbor Day event will be held on Friday, April 27, 2012, 10:00 a.m., on the west end of the Greenhills Commons.
- Mayor and members of Council will join with home-schooled students to recognize Arbor Day 2012 and celebrate Greenhills' 26<sup>th</sup> anniversary as a Tree City USA.
- Tree seedlings will be distributed.

#### Funding Application for Improvements to Winton Road

- Funding application for improvements to Winton Road from Sharon Road to Damon has been submitted and will know in May if funding is awarded.
- In addition, the Hamilton County Engineer has approached the Village of Greenhills to repair the length of Winton Road from Sharon Road to Lakeridge in a joint application. The project cost for just the Greenhills' portion is approximately \$2.6 million, with 80% to come funding from one of two sources through OKI.
- The local portion would be \$435,000.00; funding is not available until 2015.
- Will aggressively apply for other funding opportunities, and for the village's match, will use the fees from new and renewed license plates which are allocated specifically for streets.
- The Hamilton County Engineer's project will serve as a backup to the Winton Road improvements from Sharon Road to Damon Road.

#### Shopping Center Parking Lot

- Will let bid in the near future for repaving the Shopping Center parking lot in an approximate amount of \$50,000.00.

**Law Director – Jeff Forbes** – No report.

**Clerk of Council – Kathryn L. Lives**

- March Community Calendar and Ordinance Nos. 2012-11-F, 2012-12-F, 2012-13-F, 2012-14-CD and 2012-15-S&S were posted as required.
- April Council meeting notice change and 3-30-12 Finance and Audit Committee meeting notice were also posted as required.
- On April 13-15, 2012, attended the Ohio Association of Parliamentarians Annual Session in Cleveland, Ohio. Will continue to serve as Vice President of the organization until a successor is named. Annual Session expenses paid from personal funds.

**Chief of Police – Thomas Doyle**

- Remain waiting for the installation of the automatic license plate reader (ALPR). There were 13 law enforcement agencies who were awarded a grant for one of these systems, but overall, there are a total of fifty-eight ALPR systems in need of installation on police vehicles.
- The Hamilton County Regional Computer Information Center (RCIC) has begun the process of replacing the in-car computers in every police vehicle in Hamilton County. The computers being replaced are Panasonic Tough Books which were originally purchased and installed in 2005. The Panasonic Tough Books are being replaced with the General Dynamic GD800. This replacement process includes the following equipment and services from RCIC:
  - Provide all laptops, docks, screen stiffeners, and card readers.
  - Provide all repairs, except those caused by intentional damage.
  - Provide on-going support and maintenance of laptops, software, and card reader.
  - Assist in determining if an issue is related to the laptop or an in-vehicle component.
  - Maintain an inventory of the laptops assigned to the agency.
  - Maintain a spare pool of laptops to replace agency spares as needed.
  - Re-Image or send swapped laptops to General Dynamics for repair as needed.
  - Maintain a small number of spare card readers at RCIC.
  - RCIC will not provide the mount that goes into the cruiser. The mount and deinstallation/installation will cost \$734.00 per vehicle.
- At the June 20, 2012 Concert on the Commons, the Police Department will offer DNA retrieval for those parents/guardians who would like to have this form of identification available. A sterile cotton swab is gently rubbed between the cheek and gum of the child and placed in a special ventilated box for drying and storage. The box is given to the parent and in the event that a DNA sample would be needed, this sample can be provided to law enforcement who would in turn submit the sample to the laboratory as a standard of comparison. There is no charge for this service.

- The monthly Officer Activity Report, Monthly Crime Analysis, and the Personnel Early Warning System Report have been filed with Council and are available for public inspection.

### **Mayor – Fred Murrell, Audited Court Receipts**

- Audited Court receipts for January - \$1,802.00 State of Ohio; \$8,553.00 Village of Greenhills; bonds minus \$340.00; total \$10,015.00.
- Audited Court receipts for February - \$3,146.00 State of Ohio; \$13,538.00 Village of Greenhills; bonds plus \$885.00; total \$17,569.00.
- Audited Court receipts for March - \$2,797.00 State of Ohio; \$9,518.00 Village of Greenhills; bonds minus \$950.00; total \$11,432.00.
- Attended the Hamilton County Municipal League dinner meeting at which the World Choir Games was discussed. Urged residents to attend as many concerts as possible to this very special event. Also, Representative Connie Pillich will represent the Village of Greenhills as of January 2013, if elected; Ohio House representative candidates that will appear on the November 2012 ballot are Democrat Connie Pillich and Republican Mike Wilson.
- On April 15, 2012, presented a proclamation at the Ohio, Kentucky, Indiana Ex-POW's of America ceremony at the Post 530 Legion Hall.
- Will attend the regional Arbor Day ceremony on April 20, 2012 in Amberley Village. Greenhills will host this regional event in 2013. Invited residents to attend the village Arbor Day ceremony on April 27, 2012, 10:00 a.m., on the Commons.
- Reminded residents to participate in the Community Night at the Reds Game, April 24, 2012, with Greenhills, Forest Park and Springfield Township in conjunction with the Winton Woods School District. Tickets at reduced cost available from the Winton Woods School District offices.

### **COMMITTEE REPORTS**

#### **Finance & Audit - Drees**

- For Mr. Drees, Mr. Wolterman stated income tax receipts as of April 10, 2012 are \$277,499.61 as opposed to \$265,738.09 in 2011. Mr. Halter encouraged residents who are having problems with RITA to contact village hall for assistance.
- Year-to-date expenditures for 2012 are \$688,736.21 as opposed to \$672,656.96 in 2011.

**Inter-Governmental Affairs, Laws & Rules – Waltherr** – No report.

### **Services & Streets - Adams**

- Stated he was late in renewing his motor vehicle license plates and was fined \$20.00 per vehicle. Word to the wise-purchase license tags on time to avoid penalty.
- On behalf of Boy Scout Troop 400, thanked residents for their support of the mulch fundraiser. 15,000 bags of mulch were delivered.
- Solicited support for a local Girl Scout troop fundraiser which is a MS walk in downtown Cincinnati on April 28, 2012. This is in honor of a local church parishioner who is battling MS.
- Reminded residents about the early bird registrations for the pool and Gator Swim Team.
- Thanked the Fire Department for planning and executing the Easter Egg Hunt on the Commons.
- Received an email regarding pot holes on Winton Road. A resolution of this issue is in process.

### **Community Development - Halter**

- Distributed an outline of coming events, namely, Good Catch Community Day at the Reds on April 24, 2012, Simple Service Saturday, April 28, 2012, and Clean-Up Greenhills Day on May 19, 2012. Additional information on these events is located at [www.greenhillscd.org](http://www.greenhillscd.org).

### **Traffic & Safety - Wolterman**

- Reminded all residents to indicate Greenhills on the form when renewing motor vehicle licenses.

### **Recreation & Cable Television - Hermes**

- Recently travelled to Greenbelt, Maryland to compare the Village of Greenhills to this community.
  - Greenbelt's population is about 22,000 with 10,000 homes and apartments.
  - The train system that serves Washington, D.C. starts in Greenbelt.
  - Greenbelt Police Department is CALEA certified for the third time.
  - Greenbelt has retained the co-op and volunteerism is high.
  - Community has 25 pocket parks.
  - Shopping centers are similar to that of Greenhills.
  - As with other communities, crime is an issue.

## **UNFINISHED BUSINESS AND GENERAL ORDERS**

### **1. ORDINANCE NO. 2012-05-L&R**

*An Ordinance Amending the Village of Greenhills Codified Ordinance, Chapter 121.01 Rules of Council, by Adding in Rule No. 42 Roberts Rules of Order*

Note: Ordinance No. 2012-05-L&R was read for the first time by title only by Mrs. Waltherr at the March 6, 2012 regular Council meeting.

**2. ORDINANCE NO. 2012-06-L&R**

*An Ordinance Amending the Village of Greenhills Codified Ordinances, Chapter 121.01 Rules of Council, by Adding in Rule No. 43 General Rules of Decorum, Enforcement*

**3. ORDINANCE NO. 2012-07-L&R**

*An Ordinance Amending the Village of Greenhills Codified Ordinances, Chapter 121.01 Rules of Council, by Adding Rule No. 44 Recording Devices*

**4. ORDINANCE NO. 2012-08-L&R**

*An Ordinance Amending the Village of Greenhills Codified Ordinances, Chapter 121.01 Rules of Council, by Adding Rule No. 45 Signs and Placards, Banners*

Mr. Wolterman moved, seconded by Mr. Hermes, to postpone to the May 1, 2012 regular Council meeting Ordinances Nos. 2012-05-L&R, 2012-06-L&R, 2012-07-L&R, 2012-08-L&R and 2012-10-L&R. Motion carried by majority voice vote.

**5. ORDINANCE NO. 2012-09-L&R**

*An Ordinance Adopting a Revised Employee Handbook*

Mr. Wolterman moved, seconded by Mr. Adams, to suspend the rule requiring reading the ordinance for the second time in it's entirety. Motion carried by majority voice vote.

Ordinance No. 2012-09-L&R was read for the second time by title only.

Mr. Wolterman moved to adopt, seconded by Mr. Adams.

Wolterman – Additional modifications to the Employee Handbook are forthcoming as dictated by the State of Ohio.

Voting as follows: “Aye” – Adams, Halter, Hermes and Wolterman.

Ordinance No. 2012-09-L&R adopted 4-0 by roll call vote.

**6. ORDINANCE NO. 2012-10-L&R**

*On Ordinance Adopting the International Property Maintenance Code (postponed to the May 1, 2012 regular Council meeting.)*

**NEW BUSINESS**

**1. ORDINANCE NO. 2012-16-T&S**

*An Ordinance Repealing Section 505.021 of the Codified Ordinances Relating to Pit Bull Dogs and Declaring an Emergency* was read for the first time by title only by Mr. Wolterman.

**2. ORDINANCE NO. 2012-17-CD**

*An Ordinance Adopting an Electric Fee Schedule and Declaring an Emergency* was read in full for the first time by Mr. Halter.

**3. ORDINANCE NO. 2012-18-F**

*An Ordinance Approving the Appointment of Kim Cox to the Position of Finance Director and Establishing Compensation and Declaring an Emergency* was read in full for the first time by Mr. Halter.

**4. ORDINANCE NO. 2012-19-CD**

*An Ordinance Designating a Preferred Provider and Authorizing the Municipal Manager to Negotiate a Lease Agreement with Catering Adventures, Inc. for a Space Lease and Banquet Facility Operation* was read in full for the first time by Mr. Halter.

**5. ORDINANCE NO. 2012-20-L&R**

*An Ordinance Adopting a Policy Related to the Auditor of State's Fraud Reporting System and Authorizing the Inclusion of Said Policy in the Greenhills Employee Manual and Declaring an Emergency* was read for the first time by title only by Mr. Wolterman.

**6. ORDINANCE NO. 2012-21-S&S**

*An Ordinance Authorizing the Municipal Manager to Enter into a Contract with Molloy Roofing Co. for the Re-roofing of and Chimney Repairs to the Marquardt House and Declaring an Emergency* was read for the first time by title only by Mr. Adams.

7. Mr. Wolterman moved, seconded by Mr. Hermes, to postpone to the May 1, 2012 regular Council meeting a motion to convene an executive session to discuss the performance evaluation of the Clerk of Council. Motion carried by majority voice vote.

**CALENDAR**

Recreation Commission meeting, April 18, 2012, 8:00 p.m., Municipal Building

Tree City USA Celebration, April 20, 2012, 11:00 a.m.-2:00 p.m., Amberley Village

Community Night at the Reds Game, April 24, 2012, with Greenhills, Forest Park and Springfield Township in conjunction with the Winton Woods School District. Tickets at reduced cost available from the Winton Woods School District offices.

Planning Commission meeting, April 25, 2012, 6:00 p.m., Municipal Building

Arbor Day Celebration on the Commons, April 27, 2012, 10:00 a.m.

Service Saturday, April 28, 2012, contact Messiah Lutheran Church at 825-4768 to apply for yard maintenance assistance. Senior citizens only.

Clean-Up Greenhills Day, May 19, 2012, 9:00 a.m. to 12 noon. Meet at the Gazebo on the Commons.

With no further business forthcoming, the meeting adjourned at 8:19 p.m.

---

MAYOR

---

CLERK OF COUNCIL