

**VILLAGE OF GREENHILLS**  
11000 WINTON ROAD - GREENHILLS OH 45218-1198  
OFFICE: 513-825-2100      FAX: 513-825-2370      POLICE: 513-825-2101

**PEDDLER/SOLICITOR**  
**CERTIFICATE OF REGISTRATION**  
Chapter. 737.03, Greenhills Codified Ordinances

Name of Person Registering: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone \_\_\_\_\_  
Organization/Business: \_\_\_\_\_  
Service/Product Provided: \_\_\_\_\_  
Name of Organization/Business Officer: \_\_\_\_\_  
Organization/Business Address: \_\_\_\_\_  
Organization/Business Phone: \_\_\_\_\_  
Dates of Solicitation/Peddling: \_\_\_\_\_ (Maximum 30 Days)

List ALL names, dates of birth, and social security numbers of all persons who will engage in peddling or solicitation within the Village:

Name	Date of Birth	Social Security No.
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I have read and understand the limitations and restrictions imposed upon Peddlers and Solicitors within the Village of Greenhills by Chapter 737 of the Village Code of Ordinances.    Yes \_\_\_\_\_    No \_\_\_\_\_

I understand that, if a property owner has posted a "No Solicitation" sign or other similar sign, I, and any other member of my organization, will not attempt to solicit from that property.    Yes \_\_\_\_\_    No \_\_\_\_\_

Signature of Solicitor: \_\_\_\_\_  
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Fee: Min. \$50.00 for up to 30 days      Date Paid: \_\_\_\_\_

CA\_\_\_\_    Check\_\_\_\_    CC\_\_\_\_    MO\_\_\_\_    Receipt Number: \_\_\_\_\_

Chief of Police: \_\_\_\_\_      Date: \_\_\_\_\_

Municipal Manager: \_\_\_\_\_      Date: \_\_\_\_\_

Original to Police Dept. \_\_\_\_\_ Copy to Organization \_\_\_\_\_

## Solicitor Registration Instructions

1. Have representative of solicitor legibly complete attached Certificate of Registration.
2. Give representative a copy of the ordinance covering Solicitors/Peddlers in the Village of Greenhills. Go over the following important points of that Ordinance:
  - a. All solicitors/Peddlers MUST have ID visible at all times.
  - b. If a resident has posted a "NO SOLICITORS" sign on their door they MUST walk way.
  - c. The hours for solicitation are 9 am - 9 pm or after sunset whichever is later.
3. Have representative sign form near bottom. Including the section indicating that they have received, read, and understand the Ordinance rules and regulations of solicitation / peddling in the Village of Greenhills.
4. There is now a \$50.00 minimum fee for solicitation in the Village. This fee is for 1 day up to 30 days. They MUST pay this fee before the application will be processed. ALL applications are good for a maximum of 30 days. If a solicitor wishes to work in the Village beyond 30 days they MUST re-apply and pay the additional fee.
5. We require a photocopy of driver's license or government issued photo ID for all applicants. We will copy them if they are here in the office or accept them by fax or email provided they are legible and match the names on the application. We MUST have these to process the application.
6. Once the application is completed, attach copies of ALL photo ID's to the application and place in the Police mailbox for processing.
7. Inform the applicant that it can take 1-3 days to process and you will contact them once it has been approved. Both the police and the municipal manager MUST approve the application before it is valid. Inform the applicant that they cannot begin solicitation until the application has been approved.

📖 CHAPTER 737 Peddlers and Solicitors

737.01 Definitions. 737.02 Regulations. 737.03 Registration.

737.04 Prohibition by residents. 737.05 Restrictions; hours; conduct. 737.99 Penalty.

CROSS REFERENCES

Home solicitation sales - see Ohio R.C. 1345.21 et seq.

Charitable solicitations - see Ohio R.C. Ch. 1716

Trespassing - see GEN. OFF. 541.05

737.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

(a) “Peddler” means any person who travels door-to-door either by foot, automobile, truck or any other type of conveyance and calls upon private residents, including any house, apartment or other dwelling within the Village, taking or attempting to take orders for profit for the sale of goods, wares and merchandise or personal property of any nature whatsoever for immediate or future delivery or for services to be furnished or performed immediately or in the future.

(b) “Solicitor” means any person who seeks to obtain funds for any cause whatsoever by traveling door-to-door either by foot, automobile, truck or any type of conveyance and calling upon private residences, including any house, apartment or other dwelling within the Village. The term “solicitor” does not apply to any person who is seeking to collect funds for services previously performed, such as collection of fees owed for delivery of newspapers nor to an utility company employee reading a residence’s meter.

(c) “Canvasser” means any person who seeks to obtain from an occupant of any residence an indication of such occupant’s belief in regard to any social, political, or religious matter, or any person who seeks to influence the personal beliefs of the occupant in regard to any social, political or religious matter or a person taking a poll or census other than a governmental body or agency thereof who travels door-to-door either by foot, automobile, truck or other type of conveyance and calls upon private residences including any house, apartment or other dwelling in the Village.

(d) “Neighborhood solicitation by minors” means door-to-door solicitation by a child who is a resident of the community and under the age of eighteen years who is soliciting on behalf of a charitable or non-profit organization. Such organizations and activities shall include or be similar to the following: Sale of Girl Scout Cookies, school candy sales, sale of chances for prizes the proceeds of which support youth baseball, soccer, and other youth oriented activities, the sale of magazine subscriptions for raising funds for school, church, or other programs or activities designed primarily to benefit minors. Except as explicitly provided below, this Neighborhood Solicitation by Minors is not intended to be regulated by this chapter and is exempt from the requirements hereunder.

(Ord. 04-33L&R. Passed 7-20-04.)

737.02 REGULATIONS.

No peddler, solicitor or canvasser shall, by any means, participate, encourage or cause any peddling, solicitation or canvassing to occur within the Village in violation of any of the provisions of this chapter.

(Ord. 04-33L&R. Passed 7-20-04.)

### 737.03 REGISTRATION.

No peddler or solicitor (other than a minor engaging in Neighborhood Solicitation by Minors) shall participate in any peddling or solicitation or undertake any peddling or solicitation within the Village without registering with the Village of Greenhills. The purpose of such registration is to provide information to the Village regarding those individuals who will be participating in such activities and to provide information to organizations and individual persons concerning the procedures for recognizing at which dwellings the occupants do not wish to be intruded upon by such solicitation. To register, any person or organization must complete a registration form similar to Exhibit A to this Chapter 737 which shall be available from the Office of the Municipal Manager during regular business hours and must provide proper identification for each person who will participate in such peddling or solicitation or undertake any peddling or solicitation.

(Ord. 04-33L&R. Passed 7-20-04.)

### 737.04 PROHIBITION BY RESIDENTS.

Occupants of dwelling units in the Village who wish to restrict or prohibit peddling, solicitation or canvassing on his or her property may post a "No Solicitors Invited", "No Solicitations" or other sign with a similar or like message on his or her property. Any residents wishing to post such a sign shall post the sign in a visible location in the immediate vicinity of the front or main entranceway. Such sign must be at least 5" x 7" inches in size. No peddler, solicitor or canvasser (including any minor engaging in Neighborhood Solicitation by Minors), while peddling, soliciting or canvassing, shall call upon, knock at the door or ring the doorbell of any residence, house, apartment or other dwelling upon which there is posted such a sign unless such peddler, solicitor or canvasser has previously been invited upon the premises by the owner, lessee or an adult occupant thereof.

(Ord. 04-33L&R. Passed 7-20-04.)

### 737.05 RESTRICTIONS; HOURS; CONDUCT.

Every peddler, solicitor or canvasser (including any minor engaging in any Neighborhood Solicitation by Minors) shall be governed by the following rules and regulations:

(a) No person subject to the provisions of this chapter shall peddle, solicit, or canvass except between the hours of 9:00 a.m. and 9:00 p.m., or after sunset, whichever is later.

(Ord. 2007-33T&S. Passed 11-6-07.)

(b) No peddler, solicitor or canvasser within the Village shall enter or attempt to enter a residence, house, apartment or other dwelling in the Village without an express invitation from an adult occupant of the residence, house, apartment or other dwelling.

(c) No peddler, solicitor or canvasser shall, by any device, make unlawful noises or engage in any activity which would constitute a breach of the peace or menace to the health, safety or general welfare of the public.

(d) No person or organization who has registered under this chapter as a peddler or solicitor shall undertake any peddling or solicitation unless the peddler or solicitor has in his or her possession a photo identification and a Certificate of Registration that he or she has properly registered within the Village.

(Ord. 04-33L&R. Passed 7-20-04.)

### 737.99 PENALTY.

Whoever violates any provision of this chapter is guilty of a minor misdemeanor on the first offense and shall be guilty of a fourth degree misdemeanor for the second or subsequent offenses.

(Ord. 04-33L&R. Passed 7-20-04.)