

VILLAGE OF GREENHILLS
COUNCIL MEETING / WORK SESSION
DECEMBER 8, 2015
MINUTES

A meeting of the Council of the Village of Greenhills was called to order on Tuesday, April 28, 2015 at 7:00 p.m. by Mayor David Moore. Present were: Mayor Moore, and Messrs. Glenn Drees, Jeff Halter, Greg Hermes, Jack Lee and Ms. Melanie Brokaw and Maria Waltherr. Also present were: Municipal Manager Evonne Kovach and Law Director Jeff Forbes.

MOMENT OF SILENT REFLECTION/PRAYER/ PLEDGE OF ALLEGIANCE TO THE FLAG

A prayer was led by Mr. Halter after which the Pledge of Allegiance to the Flag of the United States of America was recited.

Mr. Lee moved, seconded by Ms. Brokaw, to excuse Clerk of Council Kathy Lives due to a prior commitment and to appoint Finance Director Matt Sanders as Acting Clerk of Council. Motion carried by voice vote.

COUNCIL MEETING

New Business

1. RESOLUTION NO. 2015-48-F

Resolution Making Transfer from the General Fund to the Golf Course Fund was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Drees – Golf course payments are due. This resolution authorizes the appropriate transfers from the General Fund. The resolution is in order and adoption is recommended.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes Lee and Waltherr; “No” – none.

Resolution No. 2015-48-F adopted 6-0 by roll call vote.

2. RESOLUTION NO. 2015-49-F

Resolution Approving the Greenhills Annual Permanent Appropriations for 2016 was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

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Hermes – Approval of the Greenhills permanent appropriations is required every year for the Village of Greenhills operation.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes Lee and Waltherr; “No” – none.

Resolution No. 2015-49-F adopted 6-0 by roll call vote.

3. RESOLUTION NO. 2015-50-F

Resolution Awarding the 2016 Insurance Coverage to ESI Insurances Services LLC was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Drees – In response to a question asked by Mr. Lee, Mr. Drees stated the insurance coverage is in line with the budget. Explained the quote was approximately \$4,000 less from last year; however, as part of this reduction, cyber-attack coverage is added at a cost of about \$2,500. In response to queries from Ms. Waltherr, Mr. Drees stated village-owned properties are included in this coverage and that coverage for these properties can be broken out at a later date upon request.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes Lee and Waltherr; “No” – none.

Resolution No. 2015-50-F adopted 6-0 by roll call vote.

4. RESOLUTION NO. 2015-51-F

Resolution Establishing Salaries/Wages and Approving Wage Increase for All Other Village Employees was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Drees – No employees received raises in 2015; very few in 2014. In 2013, some employees received raises of about 2% for most, slightly more for a few others. This is an attempt to take care of the staff that takes care of all of us.

Halter – Pointed out that village employees are in the lowest quarter of like municipalities.

In answer to a question asked by Ms. Waltherr, Finance Director Matt Sanders explained the cost of the increases is about \$29,000 which includes salary, pension, Medicare and Workmen’s Compensation.

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Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes Lee and Walther; “No” – none.

Resolution No. 2015-51-F adopted 6-0 by roll call vote.

5. RESOLUTION NO. 2015-52-F

Authorizing the Municipal Manager to Execute an Agreement with Suggs Properties, LLC, to Provide Consulting Services for the Greenhills Golf Course was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Drees – Minor changes have been made to the contract; compensation remains unchanged.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes Lee and Walther; “No” – none.

Resolution No. 2015-52-F adopted 6-0 by roll call vote.

Ms. Brokaw called attention to Millcreek Watershed information about soil; noted free soil tests are available.

Mr. Drees thanked all help with and participated in *Light-Up Greenhills* on December 4, 2015. He noted letters to Santa Claus can be dropped off at the Post Office. He then thanked Councilman Greg Hermes for his dedication and service as a member of Council.

Mayor Moore noted holiday decorations will be judged on December 14, 2015 at 6:00 p.m.

WORK SESSION

Laws and Rules Committee - Lee

Possible Amendments to the Rules of Council

Mr. Lee distributed a current copy of the Rules of Council and summation of the proposed amendments to said document.

- Committee Formation (Rule 8, 13-17) – Suggestion either a committee of one or the nomination of a third Council member or the Mayor as the third to achieve a quorum. Currently, if the co-chair is not present, an official meeting cannot be held.
 - Walther – two would be a quorum in a three-person committee.
 - Drees – questioned the need for the amendment.
 - Hermes – Encouraged discussion between committee chair and co-chair.

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- Concurs with the Law Directors recommendation against a *committee of one*.
- Require Minimum Scheduled Quarterly Committee Meetings (Rule 16)
 - Halter – committees need to be pro-active, but meetings should not be regulated as a mandatory **must meet**. Would support scheduling committee meetings X times a year, if meetings are needed.
 - Drees – Sees no need for this mandate.

After in-depth discussion, Council reached concurrence to take no action on Rule 8, 13-17 and Rule 16.

- Amending Order of Business (Rule 3) Suggestion the opportunity for residents to speak be amended from the current two (2) to three (3) minutes.
 - Lee – Laws and Ruled Committee supports this amendment. Under Rule 10 in the Rules of Council, the Mayor sets the agenda.
- Discussion Section 2.07 Officers of Council
 - Brokaw – Willing to serve as President Pro-Tem or Vice President Pro-Tem. There appears to be a conflict in this section; however, this section can only be amended by a Charter change. It is in the best interest of the village at this time to proceed as in past years.
 - Drees – Willing to serve in any capacity.
- Cancellation of Year-End Meeting of Council
 - The December 22, 2015 regular Council meeting is cancelled, unless there is an emergency.
 - The Council Retreat was scheduled for February 20, 2015.

Other

Ms. Kovach informed the Millcreek Watershed work is well underway around the pool and market stand. Provided an update on shopping center dumpsters.

Mr. Halter indicated the Hamilton County Regional Planning Commission prepared the map for the walking paths. Some stickers are not adhering to the sidewalks and are being removed.

With no further business forthcoming, the Council meeting/work session adjourned at 8:18 p.m.

David Moore, MAYOR /s/

Kathryn L. Lives, CLERK OF COUNCIL /s/