

VILLAGE OF GREENHILLS

COUNCIL MEETING / WORK SESSION FEBRUARY 10, 2015 MINUTES

A meeting of the Council of the Village of Greenhills was called to order on Tuesday, February 10, 2015 at 7:00 p.m. by Mayor David Moore. Present were: Mayor Moore, and Messrs. Glenn Drees, Jeff Halter, Greg Hermes, and Jack Lee, and Ms. Melanie Brokaw and Maria Waltherr. Also present were: Municipal Manager Evonne Kovach and Clerk of Council Kathy Lives.

MOMENT OF SILENT REFLECTION/PRAYER/ PLEDGE OF ALLEGIANCE TO THE FLAG

A prayer was led by Mr. Halter after which the Pledge of Allegiance to the Flag of the United States of America was recited.

NEW BUSINESS

Mr. Halter moved, seconded by Mr. Hermes, to amend the agenda to add an executive session to discuss the sale/purchase of real estate. Motion carried by voice vote.

At 7:02 p.m., Mr. Halter, moved, seconded by Mr. Hermes, to convene an executive session to discuss the purchase/sale of real estate. Voting as follows: "Aye" – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; "No" – none. Motion carried 6-0 by roll call vote. At 7:05 and after stating no official action was taken during the executive session, Mr. Halter moved to adjourn, seconded by Mr. Hermes. Motion carried by voice vote.

Mr. Halter moved, seconded by Ms. Brokaw, amend the agenda to add Resolution No. 2015-08-CD.

1. RESOLUTION NO. 2015-07-CD

Resolution Authorizing the Sale/Purchase of Real Estate 5 Drummond Located at 5 Drummond was read in full by Mr. Halter

Mr. Halter moved to adopt, seconded by Mr. Lee.

No discussion.

Voting as follows: "Aye" – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; "No" – none.

Resolution No. 2015-07-CD adopted 6-0 by roll call vote.

Village of Greenhills
 Council Meeting / Work Session
 February 10, 2015

2. RESOLUTION NO. 2015-08-CD

Authorizing the Municipal Manager to Enter Into a Contract for the Purchase and Sale of Real Estate Located at 6 and 10 Falcon Lane was read in full by Mr. Halter.

Mr. Halter moved to adopt, seconded by Mr. Lee.

In answer to a question asked by Mr. Waltherr, Ms. Kovach stated the proceeds of this sale will go toward the elimination of a portion of the debt.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none.

Resolution No. 2015-08-CD adopted 6-0 by roll call vote.

3. Mr. Lee moved, seconded by Ms. Waltherr, to concur with the Mayor’s reappointment of Mr. Mic Brown to the Board of Zoning Appeals for the term expiring December 30, 2017. No discussion. Motion carried by voice vote.

WORK SESSION

Finance Committee

1. **RESOLUTION NO. 2015-04-F** – Resolution Confirming the Level of Control for the Annual Appropriation (Drees) (Postponed definitely at the January 27, 2015 meeting to the February 27, 2015 regular Council meeting.)

Drees – Favors passage of the resolution to substantiate the actions that are, in fact, taking place. Documents how procedures are currently handled.

Halter – Wishes the public to know what is transpiring for the sake of transparency. The stated procedure is taken from the Ohio Auditor’s Handbook.

Waltherr – Continues to have questions; awaiting a call from the Ohio Auditor’s Office for more clarification.

Drees – provided a sample scenario to make certain of his understanding of the movement of funds without the need of Council’s approval.

2. Golf Course Contract Discussion

- Drees – In past years, not all expenses incurred by the golf course were placed in the golf course budget. This year, \$8,000 has been budgeted for all golf course expenses. Mr. Joel Suggs (dba Suggs Properties) requested four adjustments to the current contract as follows:
 - Add \$1,000 as fuel was later added as an expense category.

Village of Greenhills
 Council Meeting / Work Session
 February 10, 2015

- Approval of expenses by the Village and the contractor each month.
- Limit contract amount for port-o-let expenses to three months. \$1700.00 is the cost for the year; monthly cost is approximately \$100.00.
- Make deposits within several days as opposed to every day (permitted by the Ohio Revised Code).

Kovach – Contract was agreed to by Council and signed by the Municipal Manager; however, some areas were altered according to Mr. Suggs. He has not signed the contract pending discussion regarding the above items. Overall concern is for the budget as a whole. Dollar amount can be reviewed later in the year. There is a schedule of payments from which the golf course expenses are paid.

With leave of Council, Mr. Suggs offered concurrence with reviewing the \$1,000 addition to the budget later in the year. However, the other three items are of concern to the contractor, Suggs Properties.

In answer to a question asked by Mr. Halter, Mr. Suggs stated the expenses vary from month to month.

In reply to a question asked by Mr. Lee, Mr. Suggs indicated the requisition approval process sets the cost of the expense. Having expenses approved by the contractor and the village insures that expenses are clear to both parties. In response to comments by Mr. Halter, Mr. Suggs stated between Suggs Properties and village staff, the expenses have been driven down over the past two years. Anticipates the golf course expenses/income will break even in the 2015 season.

Consensus reached to cap the port-o-let costs to golf course expenses at three months; review the \$1000 additional dollars for fuel costs later in the year; village Official (Finance Director) and contractor both approve payment of expenses on a monthly basis; make deposits (other than daily) as permitted by the Ohio Revised Code.

Mr. Dress moved, seconded by Mr. Hermes, to direct the Municipal Manager to meet with Mr. Joel Suggs (Suggs Properties) to resolve the four issues as listed above. Motion carried by voice vote.

Law Committee

Law Committee will meet on February 23, 2015, 10:00 a.m. to discuss prohibiting medical marijuana sales within the village. The recommendation will then be forwarded to the Planning Commission for review for a Zone change, and then to the Streets and Services Committee for further review and discussion.

Community Development Committee

Community Day at the Pool is scheduled for June 27, 2015.

Streets and Services Committee

Village of Greenhills
Council Meeting / Work Session
February 10, 2015

Streets and Services Committee will meet on February 23, 2015, 9:00 a.m.

Traffic and Safety Committee

Traffic and Safety Committee will meet on February 23, 2015, 4:30 p.m.

Recreation Commission

Lost and Lonely Boys will appear at the Madison Theatre on March 22, 2015.

With no further business or comments forth coming, the meeting adjourned at 8:30 p.m.

David Moore, MAYOR /s/

Kathryn L. Lives, CLERK OF COUNCIL /s/