

**VILLAGE OF GREENHILLS
REGULAR COUNCIL MEETING
NOVEMBER 24, 2015
MINUTES**

A meeting of the Council of the Village of Greenhills was called to order on Tuesday, November 24, 2015 at 7:00 p.m. by Mayor David Moore. Present were: Mayor Moore and Messrs. Glenn Drees, Jeff Halter, Greg Hermes and Jack Lee and Ms. Melanie Brokaw and Maria Waltherr. Also present were: Municipal Manager Evonne Kovach, Law Director Jeff Forbes, Finance Director Matt Sanders and Clerk of Council Kathy Lives.

MOMENT OF SILENT REFLECTION/PRAYER/ PLEDGE OF ALLEGIANCE TO THE FLAG

After a prayer led by Waltherr, the Pledge of Allegiance to the Flag of the United States of America was recited.

APPROVAL OF MINUTES

The minutes of the October 27, 2015 regular Council meeting and the November 10, 2015 meeting/work session were approved as submitted.

RESIDENTS TO ADDRESS COUNCIL - none

REPORTS OF VILLAGE OFFICIALS

Municipal Manager – Evonne Kovach

- The Rain Water Harvest project started on November 23, 2015.
- The Leaf Collection program is underway and will end early next week.
- An applicant has come forward to fill an upcoming vacancy on the Recreation Commission; his name is Mr. Ed Ramsey, and after he is interviewed by Doug Koller, Chair of the Recreation Commission and the Municipal Manager, his application will come before Council for appointment consideration.
- Mr. Joel Suggs has requested a meeting to further discuss his contract relative to the golf course. This meeting will take place the week of November 29, 2015.
- Noted the garbage/refuse contract will be considered by Council later in the meeting; distributed the bid sheet for informational purposes.

Law Director – Jeff Forbes

- HB48, dealing with potential changes to the concealed carry law, has passed the State House of Representatives and is now in the Senate for consideration. Will continue monitoring this legislation.

Clerk of Council – Kathryn L. Lives

- The October 2015 Community Calendar and Ordinance Nos. 2015-07-L&R, 2015-08-F, 2015-09-L&R and Resolution Nos. 2015-37-CD, 2015-38-F, and 2015-40-F were posted as required.
- Also posted as required were notices of the Finance and Audit Committee and the Traffic and Safety Committee meetings.

Chief of Police – Lieutenant Anne Ward

- Officers Spinelli, White, and Moore attending Crisis Intervention Training (CIT) on November 5, 2015. Training topics included Dealing with the Unimaginable, Suicide by Cop, and Mass Casualties. The class was presented by the Crisis Intervention Team of Clermont County. The training, at no cost, was held at the Great Wolf Lodge.
- Officers Tricase, Spinelli, and White completed Intoxilyzer 8000 training, and are now qualified to run breath tests subsequent to alcohol-related encounters.
- Officer Patton completed Field Training Officer school.
- Chief Ferdelman and Lieutenant Ward attended Regional Legal Update training conducted by the Ohio Attorney General's Office.
- Officers authorized to carry patrol rifles completed the required annual re-qualification.
- Our annual departmental meeting included the following training sessions and instructors:
 - Mental health training – Kathy Becker, CEO of Transitional Living;
 - School violence training – Forest Park Police Sergeant Tony Pope in conjunction with the FBI;
 - Courtroom and testifying skills – Seth Tieger, Municipal Prosecutor and Assistant Hamilton County Prosecutor;
 - Tactical De-Escalation Training – Chief Ferdelman, Lieutenant Ward, Sergeant Lukes, and Corporal Johnston.
- As the result of a suggestion from Officer Guilfoyle during the departmental meeting, the village's website consultant, Tom Schuetz, created secured Intranet access for officers and employees from the village web page. Officers will be able to log in to the secured section to see their schedules, review new policies, and access the departmental computer system.

- The Regional Crime Information Center (RCIC), in conjunction with the Ohio State Patrol, has access to grant dollars to fund electronic citations in police vehicles. The funding may pay for the placement of printers in police cruisers and for the implementation of the software. The Greenhills Police Department has asked to be included in the project.
- In October 2015, the department received 12 new Glock 40 caliber pistols, and all officers are now qualified with the new weapons. All of our old guns were cleaned and returned to the vendor for credit; the new side arms upgrade is complete.
- After officer input received during the departmental meeting on October 29, 2015, the multi-year Strategic Plan was updated. Goals for 2016 include:
 - 1 - Maintain open communications between the police and the schools;
 - 2 - Maintain accredited status with CALEA, revise departmental General Orders;
 - 3 - Maintain a comprehensive equipment replacement program;
 - 4 - Increase the quality of service and customer satisfaction;
 - 5 - Provide quality training to all officers;
 - 6 - Maintain an acceptable workload for officers;
 - 7- Conduct on-site drug testing on narcotics evidence;
 - 8 – Implement fingerprinting and booking photos;
 - 9 – Partner with Springfield Township on an impound lot;
 - 10 – Conduct a salary study.
- On October 10, 2015, Officer Patton completed an investigation that began in August that involved the theft of computer equipment, jewelry, and lawn tools from a residence in the “F” section. Officer Patton was able to locate and recover the stolen property and charge the suspect with two counts of theft. The case was cleared by arrest as the result of Officer Patton’s excellent police work.
- On October 29, 2015, a proposal for a \$20,000 grant was submitted to the Office of Ohio Criminal Justice Services to provide an officer to the Drug Abuse Reduction Task Force in 2016. Notification anticipated in January 2016 on the status of the grant application.
- On November 3, 2015, a digital projector was ordered for mounting on the ceiling in Council Chambers. The Municipal Prosecutor requested the new equipment so videos from traffic stops and other visual aids can be used during Mayor’s Court trials. The equipment is funded from the Mayor’s Court Computerization Fund.
- In early November 2015, the department began monitoring vacant properties in the “C” section as well as a group of active juveniles suspected of delinquent activities. The department handled 99 incidents this past weekend. Ten of them involved either the aforementioned properties or juveniles. Officers have been engaged in foot patrol in the targeted areas and will continue aggressive patrols and take enforcement action as warranted. Parents of the juveniles have been warned by Officer Moore that they may be

charged with Code Section 509.11, Failure to Supervise a Child, if their children are involved in criminal activity.

- During the month of October, the department investigated six accidents (down from seven in October of 2014), six crimes (down from eight last October), and 220 other incidents (up from 166 last October). Of a total of 685 contacts (841 last October), 240 were dispatched or received by telephone as compared to 208 last October, and 445 were self-initiated by police officers as compared to 633 last October. The department provided assistance to the public in 131 instances (94 times last October), assisted other agencies 44 times (down from 57 times last October), and made 25 criminal arrests (compared to 27 last October) and 62 traffic arrests (56 last October). Each crime was analyzed for geographic, temporal, and other factors.

Fire Chief – Anthony Spaeth

- On behalf of Chief Spaeth, Mr. Drees expressed appreciation for the community support of the 2015 Annual Turkey raffle.

Mayor – David Moore, Audited Court Receipts

- Audited Court receipts for October 2015 - \$33.50 – Hamilton County; \$1,030.50 - State of Ohio; \$5,230.00 - Village of Greenhills; total \$6,294.00.
- Requested assistance from Council members to judge the Holiday Lighting Decoration awards.

COMMITTEE REPORTS

Services and Streets - Waltherr

- The Streets and Services Committee met on November 16, 2015 and discussed the following:
 - Garbage/refuse removal.
 - Returned monies from class action law suit regarding salt.
 - Situation with the painting of the Service Department Building; additional information is forthcoming.
 - Fall tree planting.
 - The next Services and Streets Committee is scheduled for Monday, December 14, 2015.

Community Development - Halter

- The walking paths markings are complete and paths are in operation. Ms. Kovach indicated the Hamilton County Regional Planning Commission is preparing a map of the

walking paths. A suggestion from Ms. Waltherr regarding tracking miles walked was forwarded to Mr. Halter for follow up.

Traffic and Safety – Brokaw

- The Traffic and Safety Committee met prior to and attended afterward the Neighborhood Watch meeting on November 12, 2015 at the *Village Troubadour*. The officers who attended the Neighborhood Watch meeting were warmly received.
- Shared information regarding historical videos of the Village of Greenhills. A link will be established on the village website to *History in Your Own Backyard*.

Finance and Audit – Drees

- The Finance and Audit Committee met on November 10, 2015 and discussed the following:
 - Health care renewal for employees.
 - Final appropriations for 2015.
 - 2016 appropriations.
 - Renewal of the property and casualty insurance will be reviewed on a near future committee agenda.
- Thanked residents for passing the Recreation Renewal levy which is used for recreational facilities throughout the community.
- Reminded residents that the .78 millage pool bond levy will expire the end of 2016; thus property taxes will be reduced.
- The following budget information was provided (rounded to the nearest 1,000th to date):
 - Revenue – Income tax - \$902,000 (up 6%).
 - Revenue – Real Estate tax - \$355,000 (down 1.93%).
 - General Fund total - \$1,588,000 (up about .5%).
 - Expenses - \$1,462,000 (down \$367,000 from prior year.).
 - The remainder of the 2015 and the 2016 budgets will be carefully monitored.

Recreation and Cable Television – Hermes

- Noted the walking/running paths were suggested five years ago by Mr. Vince Weseli, then chair of the Recreation Commission. The initiative is now complete.

Inter-Governmental Affairs, Laws and Rules - Lee

- The Laws and Rules Committee will meet on November 30, 2015, 10:00 a.m., Municipal Building to discuss any amendments to the Rules of Council.

- Pointed out that as a result of the November elections, one Village of Greenhills resident was elected and one appointed to the Winton Woods Board of Education.

UNFINISHED BUSINESS AND GENERAL ORDERS

1. ORDINANCE NO. 2015-10-S&S

Ordinance Amending Greenhills Code of Ordinances Chapter 939, Garbage and Refuse Disposal was read in full for the second time by Ms. Waltherr.

Ms. Waltherr moved to adopt, seconded by Mr. Lee.

Halter – Beginning March 1, 2015, residents of the Village of Greenhills will be billed directly for solid waste and recycling removal. This action, which has not been taken lightly by Council, is necessary due to the elimination of the inheritance tax and Local Government Fund revenues. Information regarding this direct billing will be published in an upcoming issue of the *Greenhills Journal*. Almost half of village residents are not participating in the gas/electric aggregation, the savings of which could offset this fee. Additionally, the overall cost of this service will balance out with the expiration of the pool tax levy.

Lee – The cost of \$12.55 a month per household is less than staff’s estimate previously provided. By participating in the consortium, said cost is actually \$3.00-4.00 less than that of surrounding communities who are not participants in the consortium. Receptacles for waste and recyclables along with the recycling pick-up schedule will be provided by Rumpke.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none.

Ordinance No. 2015-10-S&S adopted 6-0 by roll call vote.

NEW BUSINESS

1. ORDINANCE NO. 2015-11-L&R

An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the Village of Greenhills, Ohio and Declaring an Emergency

Mr. Lee moved, seconded by Mr. Halter, to suspend the rules requiring reading the ordinance in full on two separate days and read for the first time by title only. Voting as follows: “Aye” – Drees, Halter, Hermes, Lee and Waltherr; “No” – Brokaw. Motion carried 5-1 by roll call vote.

Mr. Lee read Ordinance No. 2015-11-L&R for the first time by title only.

Mr. Lee moved, seconded by Mr. Hermes, to suspend the rules requiring reading the ordinance in full on two separate days and read for the second time by title only. Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none. Motion carried 6-0 by roll call vote.

Mr. Lee read Ordinance No. 2015-11-L&R for the second time by title only.

Mr. Lee moved to adopt, seconded by Mr. Drees.

Lee – As this is a housekeeping matter, the ordinance is in order and adoption is recommended.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none.

Ordinance No. 2015-11-L&R adopted 6-0 by roll call vote.

2. RESOLUTION NO. 2015-41-F

Authorizing the Municipal Manager to Execute an Agreement with Suggs Properties, LLC, to Provide Consulting Services for the Greenhills Golf Course

Mr. Drees moved, seconded by Mr. Halter, to amend the agenda to remove Resolution No. 41-F as said agreement remains under negotiations. Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none. Motion carried 6-0 by roll call vote.

3. RESOLUTION NO. 2015-42-F

Authorizing the Municipal Manager to Execute an Agreement with the Greater Cincinnati Water Works for Waste Collection Billing Services was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Drees – This resolution provides the mechanism for the Cincinnati Water Works to collect the fees for solid waste and recycling removal. The Cincinnati Water Works provides this service to other communities in a satisfactory manner.

Brokaw - The collection service fee will be paid by the village, not the residents. Thus, only the cost for solid waste and recycling removal will be borne by the residents.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none.

Resolution No. 2015-42-F adopted 6-0 by roll call vote.

4. RESOLUTION NO. 2015-43-S&S

Resolution Authorizing the Municipal Manager to Enter Into an Agreement with Rumpke for Waste Collection and Recycling Services was read in full by Ms. Waltherr.

Ms. Waltherr moved to adopt, seconded by Mr. Hermes.

Municipal Manager – The effective date of the contract is March 1, 2015; charges will appear on the June 2016 water bill. This is a three-year contract with two one-year extensions.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none.

Resolution No. 2015-43-S&S adopted 6-0 by roll call vote.

5. RESOLUTION NO. 2015-44-L&R

Resolution Establishing a Pre-Planning Policy for the Use of Municipal Facilities and Proposed Special Events was read in full by Mr. Lee.

Mr. Lee moved to adopt, seconded by Ms. Brokaw.

Waltherr – Questioned the finality of the policy with no way to appeal the decision of Council. After discussion, the resolution was found to be in order; however, the matter of appeal may be further discussed at an upcoming Council retreat.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, and Lee; “No” – Waltherr.
Resolution No. 2015-44-L&R adopted 5-1 by roll call vote.

6. RESOLUTION NO. 2015-45-F

Resolution Authorizing Assessments on Certain Properties in the Village of Greenhills was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Mr. Lee asked if this residence has appeared on past assessments; Ms. Kovach indicated she will follow up and provide the information in the near future.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none.

Resolution No. 2015-45-F adopted 6-0 by roll call vote.

7. RESOLUTION NO. 2015-46-F

Authorizing the Municipal Manager to Enter Into an Agreement with Anthem for Providing Health Insurance Coverage for the Employees of the Village of Greenhills was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Drees – Thanked the Municipal Manager and the Finance Director for their efforts in securing the best option for health care benefits.

Brokaw – This resolution was thoroughly reviewed by the Finance and Audit Committee.

In answer to a question asked by Mr. Lee, the Finance Director stated the increase in the health care premium is 7.6%; budgeted amount is 10%.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none.

Resolution No. 2015-46-F adopted 6-0 by roll call vote.

8. RESOLUTION NO. 2015-47-F

Resolution Approving the Greenhills Annual Permanent Appropriation for 2015 was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Finance Director – Noted several non-substantive adjustments were made to the final document to bring the 2015 permanent appropriation in compliance with the Ohio Revised Code to properly reflect that only salaries are in the personal services categories and all other expenses are reflected in the appropriate categories. In total, the appropriations were decreased predominately by reduced appropriations in transfers out and capital outlay. Receipt of the Municipal Road Funds grant money allowed for the purchase of the Service Department truck from the Street Fund.

Voting as follows: “Aye” – Brokaw, Drees, Halter, Hermes, Lee and Waltherr; “No” – none.

Resolution No. 2015-47-F adopted 6-0 by roll call vote.

CALENDAR

Laws and Rules Committee, November 30, 2015, 10:00 a.m., Municipal Building

Light Up Greenhills, December 4, 2015, 6:00-8:00 p.m.

Village of Greenhills
Regular Council Meeting
November 24, 2015

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Streets and Services Committee, December 14, 2015, 9:00 a.m., Municipal Building

Holiday Decoration Judging, December 14, 2015, 6:00 p.m.

With no further business forthcoming, the meeting adjourned at 8:29 p.m.

David Moore, MAYOR /s/

Kathryn L. Lives, CLERK OF COUNCIL/s/