

**VILLAGE OF GREENHILLS
REGULAR COUNCIL MEETING
MAY 26, 2015
MINUTES**

A meeting of the Council of the Village of Greenhills was called to order on Tuesday, April 28, 2015 at 7:00 p.m. by Mayor David Moore. Present were: Mayor Moore, and Messrs. Glenn Drees, Greg Hermes, Jack Lee and Ms. Melanie Brokaw and Maria Waltherr. Also present were: Municipal Manager Evonne Kovach, Law Director Jeff Forbes and Clerk of Council Kathy Lives.

Without objection, Councilman Jeff Halter was excused due to a prior commitment.

MOMENT OF SILENT REFLECTION/PRAYER/ PLEDGE OF ALLEGIANCE TO THE FLAG

A prayer was led by Ms. Waltherr after which the Pledge of Allegiance to the Flag of the United States of America was recited.

APPROVAL OF MINUTES: Minutes of the April 28, 2015 regular Council meeting and the May 12, 2015 meeting/work session were approved as submitted.

RESIDENTS TO ADDRESS COUNCIL

Mr. Thad Willard, 27 Damon Road, requested Council to restore the land off of DeWitt and Damon Road to open land or a pocket park. He noted the original plat from the 1930's shows this land as an open field and explained the usage of this land from then until now. Mr. Willard stated the buildings on the front of the land have been removed, and that the parking lots and concrete slabs remain which causes water to run down the hill resulting in problems for the remaining area residents. He then urged this Village-owned land be restored to a pocket park.

Ms. Annie Wilkerson, Field Representative to U. S. Representative Brad Wenstrup, 2nd District, Ohio, provided an overview of the services provided by Mr. Wenstrup's office. These include assistance to veterans, passports and visas, Medicare/Medicaid issues, legislative concerns, service academy nominations, help with Federal agencies, American flag orders, and U.S. Capitol tours and tickets.

REPORTS OF VILLAGE OFFICIALS

Municipal Manager – Evonne Kovach

- Distributed the monthly code enforcement report through April 2015.
- The Winton Road improvements are substantially complete. A punch list of items to be addressed has been prepared.

- The pool is now open for the 2015 season; it is open daily from 12 noon to 8:00 p.m.
- Currently working on updates to the garbage and refuse disposal codes. A mailing was sent to each resident and property owner on Chalmers Court to help diminish the instances of non-compliance in this area. For the most part, residents do comply. Chalmers has been an area with on-going issues; however, the same issues occur sporadically in other areas as well.
- 59/61 Drummond has been listed for sale. There is a small parcel of asphalt where cars have been parking; “no parking” signs have now been posted for this small area. Having this area cleared will allow interested parties to see where the property lines are located and simply break the habit of parking on the property which is not intended for public parking.
- A tree order is being prepared with the intent of planting approximately 74 trees at various locations throughout the village within the next month. The arborist is inspecting the large and oldest oak trees to determine their general health.
- Timeline for the 2016 tax budget: documents will be ready by May 29, 2015. The public hearing has been advertised and will be held on June 9, 2015 as part of the work session with Council’s consideration at the June 23, 2015 regular Council meeting.
- The Rainwater Harvest Project will be let for bid this summer with construction in late fall. This will entail the installation of gutters along the market stand roof to capture water into two rain barrels with the overflow channeled into a rain garden on the east side of Enfield and routed through the storm water system into a cistern located in the garage area under the pool.
- Recently met with Councilman Halter to discuss a number of issues. The *Alzheimer Run for the Good* has been confirmed and will take place on the morning of *Harvest Fest* on October 24, 2015 at 8:30 a.m. Information has been submitted to the Recreation Commission regarding three walking paths; Councilmen Halter and Hermes are working on the markings for the paths.
- Pioneer Day is scheduled for June 27, 2015 with the kick-off parade at 10:30 a.m. Sincere thanks to Ms. Terry Berte for coordinating the parade this year as she has done in many years past. Will keep Council informed as additional details become available.
- Replacement mulch has been laid at the Palma Park playground.
- The Planning Commission will begin review of proposed Zoning Code amendments on June 9, 2015 at 6:00 p.m. The Planning Commission will meet again on June 23, 2015 to address another issue, namely a conditional use request from the school district for the placement of modular classrooms at Primary North located at 74 Junefield.

Law Director – Jeff Forbes

- Called attention to an issue raised by Mr. Tony Schuler at a recent Council meeting regarding the appropriate process for excusing absences of Council members at Council meetings. After review of the Charter and Standing Rules, advised there is no action specifically required in these documents to take action to excuse absences. Removal of Council members from Council is addressed in the Charter for persistent failure to abide by the Rules of Council or for absence without justifiable cause from three consecutive meetings. Several members of Council stated an absence is usually noted at the beginning of the Council meetings when applicable.

Clerk of Council – Kathryn L. Lives

- The May 2015 Community Calendar and Ordinance No. 2015-03-L&R and Resolution No. 2015-14-F were posted as required. Notice of the cancellation of the May 18, 2015 Traffic and Safety Committee meeting and the May 26, 2015 Laws and Rules Committee meeting and the revised Recreation Commission schedule were also posted as required.
- Letter containing certified copy of Ordinance No. 2015-03-L&R was forwarded to Planning Commission members.

Chief of Police – Neil Ferdelman

- The Village of Greenhills officers are unquestionably professional and generally have an excellent rapport with the citizens in the community. Because of the lower crime rate in the village, community-oriented policing is practiced every day. As a result of the accredited status, policies and requirements are already in place that are just now being suggested by two statewide task forces, one commissioned by the Governor, and a second by the Attorney General. According to their recommendations, the Greenhills Police Department is well ahead of the curve.
- Work continues on a General Orders complete revision. The size of our manual is being reduced, and the number of General Orders, currently over 100, will be at 61. It is being optimized for usage electronically, with hyperlinks to other orders and outside references such as relevant Ohio Revised Code sections and Greenhills ordinances. The project is currently one-third complete, with 20 of the orders written and 41 in various stages of completion. The new orders are being drawn from current policies, policies from other accredited agencies, the CALEA accreditation standards, and model policies from the International Association of Chiefs of Police (IACP).
- Police Chief Ferdelman and Lieutenant Ward attended the kickoff of the new Hamilton County Heroin Task Force on May 1, 2015 in Cincinnati. The task force is comprised of police, fire, the Coroner's office, Prosecutor's office, and mental health professionals all joined together to combat the heroin epidemic. Federal, State and local law enforcement agencies recognize that the heroin overdose death epidemic requires a coordinated

response from law enforcement, civic leaders, the medical community and social service agencies.

The Hamilton County Heroin Coalition (HCHC) was formed to address this problem by combining resources and developing a consistent investigative response to heroin-involved deaths. The HCHC will provide a platform for collaboration between numerous county agencies working on addressing the heroin/opiate addiction problem. This coalition will utilize best practices, unite and focus resources, support legislative change, provide education and increase public awareness. The efforts planned by HCHC have the potential to greatly impact the countywide and regional heroin epidemic by reducing:

Heroin/Opiate-related deaths;
Non-fatal heroin/opiate overdoses;
Hepatitis C / HIV infections from illegal drug use;
Neonatal Abstinence Syndrome incidents;
The presence of opioids within the Hamilton County Justice Center;
The illegal use of prescription drugs by students.

Protocols are being developed to address how to respond to calls involving heroin and resulting overdoses, and the task force will provide assistance with resources and in conducting investigations. Council will be asked to consider and approve a Heroin Task Force resolution that will formalize our involvement in this effort based on the existing Hamilton County Police Mutual Aid pact. Greenhills Police Department involvement comes at no cost and provides outside resources and investigative assistance. It will complement and enhance existing participation with the regional Drug Abuse Reduction Task Force (DART) to combat the sale of illegal drugs in community.

- Drug forfeiture funding is being used to purchase two new APX7000 Motorola police radios. Current radios will be phased out in the future as parts become unavailable, and these new radios will begin the replacement of the current XTS5000 model. The two new radios will allow assigning a radio individually to each officer, enabling better care for the equipment. The radios have been ordered and the individual assignments will occur once the new radios are received from Mobilcomm.
- The implementation of the Pamet court software is complete, and replaced the CMI software. This changeover allows all information consolidated in one system using the collections service of the Ohio Attorney General. This service has greater abilities to collect, and can even take lottery winnings and income tax refunds on behalf of unpaid fines.
- Mt. Healthy Police Chief Vince Demasi and Chief Ferdelman recently met with Hamilton County Clerk of Courts Tracy Winkler in an effort to convert several court filings from paper to an electronic format. Currently, suburban Hamilton County police agencies must dispatch an officer downtown to hand carry certain forms, such as appeals and transfers from Mayor's Court, as well as paperwork following domestic violence arrests. Both

Chiefs comprised a committee from the Hamilton County Association of Chiefs of Police seeking to ask the courts to accept these documents electronically, saving trips downtown, which are costly in terms of officers' time, parking costs, and fuel. The Clerk's office has reviewed this situation and will now accept these documents electronically.

Mayor – David Moore, Audited Court Receipts

Mr. Drees read in full a proclamation declaring May 27, 2015 as *Shanghai Student Day in the Village of Greenhills* in honor of students from IE USA school in Shanghai, China who are now attending Winton Woods High School. Mayor Moore and Mr. Drees then presented a copy of the proclamation to the following students: Joyce Pan, Molly Lu, Penny Fan, Jennifer Yu, Jerry Yang, Frank Xu, Frank Zhao, Peter Zhao, and Kevin Liu.

COMMITTEE REPORTS

Traffic & Safety – Brokaw

- The next meeting of the Traffic and Safety Committee is scheduled for June 8, 2015, 4:30 p.m., Municipal Building.

Finance & Audit – Drees

- The most favorable quote for refinancing a portion of the voted debt was submitted by Fifth Third Bank. \$380,000 was refinanced with a 4 ¼ interest rate and a \$20,000 issuance cost plus interest fees. The ten-year bond term will result in \$64,412 savings to the taxpayers.
- The 2016 tax budget is in process; a public hearing on this budget is scheduled for June 9, 2015, 7:00 p.m., Council Chambers.
- The main sources of revenue for village operations is from income taxes and real estate taxes. Through April 2015, real estate tax revenue is \$183,000 versus \$192,000 in 2014; income tax revenue is \$314,000 versus \$276,000 in 2014. Appropriation for expenses in 2014 was \$1,596,000 versus \$1,685,000 appropriated in 2015. Expenses to date in 2015 are \$536,000 which represents 32% of total appropriated funds.

Recreation & Cable Television – Hermes

- *Pioneer Day* scheduled for on June 27, 2015 will consist of a run, parade and a Community Day at the Pool.
- The Recreation Commission will now meet the second Wednesday of the month at 6:00 p.m.

Inter-Governmental Affairs, Laws & Rules - Lee

- The May 26, 2015 Laws and Rules Committee meeting was cancelled and rescheduled to June 22, 2015 at 10:00 a.m., Municipal Building.

Services & Streets - Waltherr

- The Streets and Services Committee did not meet earlier in the day due to a lack of a quorum; however, the following items were discussed.
 - Molloy's deck – now complete.
 - Winton Road, Phase II – nearly complete.
 - Purchase of a truck – no decision as yet.
 - Painting of Service Department Building – project under warranty; contractor in process of obtaining paint.
 - Amendments to garbage and refuse disposal code – additional wording suggested.
 - Chalmers Court issues – discussion ongoing.
 - Municipal Road Fund – additional information regarding contract authorization will appear on the June 9, 2015 work session agenda.
 - Grass cutting issues – situations have improved.
- Attended the April 29, 2015 Hamilton County Municipal League meeting; the next meeting is scheduled on June 29, 2015, location to be announced.
- The Streets and Services Committee will meet on June 29, 2015 at 9:00 a.m., Municipal Building.
- Attended the Student Achievement Committee meeting on May 11, 2015.

Community Development – Halter

- For Mr. Halter, Mr. Lee noted the Community Development Committee will meet on June 27, 2015, 7:00 p.m.

NEW BUSINESS

1. ORDINANCE NO. 2015-04-L&R

Ordinance Amending Certain Sections of the Greenhills Employee Handbook

Mr. Lee moved, seconded by Ms. Brokaw, to suspend the rules requiring reading the ordinance in full and read by title only. Motion carried by voice vote.

Mr. Lee read Ordinance No. 2015-04-L&R by title only.

ORDINANCE NO. 2015-05-L&R

Ordinance Amending Greenhills Code of Ordinances Chapter 1315-International Property Maintenance Code

Mr. Lee moved, seconded by Ms. Brokaw, to suspend the rules requiring reading the ordinance in full and read by title only. Motion carried by voice vote.

Mr. Lee read Ordinance No. 2015-05-L&R by title only.

2. RESOLUTION NO. 2015-15-F

Resolution Requesting Information from the Hamilton County Auditor for Purposes of Evaluating and Levying a Tax Exceeding the 10-Mill Limitation was read in full by Mr. Drees.

Mr. Drees moved to adopt, seconded by Ms. Brokaw.

Mr. Lee and Mr. Hermes both pointed out this is a renewal levy for operating expenses.

Voting as follows: “Aye” – Brokaw, Drees, Hermes, Lee and Waltherr; “No” – none. Resolution No. 2015-15-F adopted 5-0 by roll call vote.

3. RESOLUTION NO. 2015-16-T&S

A Resolution Authorizing the Village of Greenhills Police Department to Participate in the Hamilton County Heroin Coalition Task Force was read in full by Ms. Brokaw.

Ms. Brokaw moved to adopt, seconded by Mr. Lee.

Brokaw – This resolution is in order and adoption is recommended.

Voting as follows: “Aye” – Brokaw, Drees, Hermes, Lee and Waltherr; “No” – none. Resolution No. 2015-16-T&S adopted 5-0 by roll call vote.

Ms. Brokaw moved, seconded by Mr. Drees, to amend the agenda to take up at this time CALENDAR prior to Item #5 on the agenda under New Business. Motion carried by voice vote.

CALENDAR

Concert on the Commons, June 3, 2015

Traffic and Safety Committee, June 8, 2015, 4:30 p.m., Municipal Building

Planning Commission, June 9, 2015, 6:00 p.m.

Tax Budget Public Hearing, June 9, 2015, 7:00 p.m., Municipal Building

Recreation Commission, June 10, 2015, 6:00 p.m., Municipal Building

Laws and Rules Committee, June 22, 2015, 10:00 a.m., Municipal Building

Community Development Committee, June 22, 2015, 7:00 p.m., Municipal Building

Planning Commission, June 23, 2015, 6:00 p.m., Municipal Building

Streets and Services Committee, June 29, 2015, 9:00 a.m., Municipal Building

Pioneer Days, June 27, 2015

8:00 a.m.

Kiwanis 5K Run (registration at 7:30 a.m. on the Village Commons)

10:30 a.m.

Pioneer Parade

12 noon until 8:00 p.m.

Pioneer Community Day at the Greenhills Swimming Pool

NEW BUSINESS, con't.

4. At 7:58 p.m. Mr. Lee moved, seconded by Mr. Drees to convene an Executive Session for the purpose of discussing the employment and compensation of a public official. Voting as follows: "Aye" – Brokaw, Drees, Hermes, Lee and Waltherr; "No" – none. Motion carried 5-0 by roll call vote. At 8:30 p.m. and after it was stated no official action was taken, the executive session adjourned.

With no further business forthcoming, the meeting adjourned at 8:30 p.m.

David Moore, MAYOR /s/

Kathryn L. Lives, CLERK OF COUNCIL /s/